

Board of Fire Commissioners Fire District No. 4
Jackson Township, New Jersey

Minutes of Meeting Held
March 9, 2017

Notice of the time, date, location and agenda of this meeting to the extent then known, was duly published at least forty-eight hours in advance of this meeting, by posting on the official bulletin board and by publications in the official newspapers of the Board. This meeting is being conducted in accordance with the terms and provisions of the "Open Meetings Act" of the State of New Jersey

Call to Order - All participated in the Pledge of Allegiance. The re-organizational meeting was called to order by Board Attorney Youssouf at 8:02 p.m. A moment of silence was observed. Commissioners Bollentin, Goldman, Leonard and Jamison were present. Commissioner Torres was absent.

Swearing In of Newly Elected - Board Attorney Youssouf administered the oath of office to newly elected Fire Commissioner Wallace Jamison. Note: Commissioner Ray Torres was re-elected to office but was absent for tonight's meeting.

Re-Organization of Board of Fire Commissioners Fire District No. 4 -

2017 Election of Officers: Commissioner Bollentin motioned to nominate the following commissioners for the following positions on the Board for 2017, seconded by Commissioner Goldman: CHAIRMAN: Rich Leonard Sr.; VICE CHAIRMAN: Jack Bollentin; TREASURER: Wallace Jamison; CLERK: Philip Goldman; COMMISSIONER-AT-LARGE: Ray Torres. Motion passed by unanimous consent.

2017 Meeting Dates: Board Attorney Youssouf presented a Resolution for Scheduling Meeting Dates for the Year 2017(April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9, December 14, January 11, 2018, February 8, 2018 and March 18, 2018– which shall serve as the annual reorganization meeting of the Board). Commissioner Bollentin motioned to accept the Resolution as presented, seconded by Commissioner Goldman. Motion passed by unanimous consent. (A copy of the Resolution is attached and incorporated herein by reference.)

2017 Official Newspapers: Commissioner Bollentin motioned to accept the Resolution of the Board of Fire Commissioners of Fire District No. 4 Jackson Township Designating Official Newspaper for 2017 (which names the Asbury Park Press and the Newark Star Ledger) as presented by Attorney Youssouf, seconded by Commissioner Goldman. Motion passed by unanimous consent. (A copy of the Resolution is attached and incorporated herein by reference.)

2017 Designation of Official Depositories: Commissioner Goldman motioned to accept the Resolution of the Board of Fire Commissioners of Fire District No. 4

Jackson Township Designating Official Depositories of Fire District Funds for 2017 (which names The New Jersey State Cash Management Fund, TD Bank, Ocean First Bank, Shore Community Bank, Harmony Bank and Investors Savings Bank), presented by Attorney Youssouf, seconded by Commissioner Bollentin. Motion passed by unanimous consent. (A copy of the Resolution is attached and incorporated herein by reference.)

2017 Appointment of District Auditors: Commissioner Goldman motioned to accept the Resolution of the Board of Fire District No. 4 Jackson Township appointing Holman & Frenia P.C. District Auditors for 2017, presented by Attorney Youssouf, seconded by Commissioner Jamison. Resolution passed by majority consent with Commissioner Bollentin abstaining. (A copy of the Resolution is attached and incorporated herein by reference.)

2017 Appointment of Board Accountant: Commissioner Bollentin motioned to accept the Resolution of the Board of Fire District No. 4 Jackson Township appointing Oliver S. Walling Board Accountant for the Year 2017, presented by Attorney Youssouf, seconded by Commissioner Goldman. Resolution passed by unanimous consent. (A copy of the Resolution is attached and incorporated herein by reference.)

2017 Appointment of Bookkeeper & Qualified Purchasing Agent: Commissioner Goldman motioned to accept the Resolution of the Board of Fire District No. 4 Jackson Township appointing Cheryl Parker bookkeeper and qualified purchasing agent for the Year 2017, presented by Attorney Youssouf, seconded by Commissioner Jamison. Resolution passed by unanimous consent. (A copy of the Resolution is attached and incorporated herein by reference.)

2017 Appointment of Recording Secretary: Commissioner Goldman motioned to accept the Resolution in Title of the Board of Fire District No. 4 Jackson Township appointing Susan L. Oksen-Pereira recording secretary for the Year 2017, presented by Attorney Youssouf, seconded by Commissioner Jamison. Resolution passed by unanimous consent.

2017 Appointment of Architect: Commissioner Bollentin motioned to accept the Resolution of the Board of Fire commissioners Fire District No 4 Jackson Township appointing Jack A Purvis, A.I.A. architect for the Year 2017, seconded by Commissioner Goldman. Resolution passed by unanimous consent.

2017 Appointment of Board Attorney: Commissioner Bollentin motioned to accept the Resolution of the Board of Fire District No. 4 Jackson Township Appointing Joseph D. Youssouf, Esq., Board Attorney for the Year 2017, presented by Attorney Youssouf, seconded by Commissioner Goldman. Resolution passed by unanimous consent. (A copy of the Resolution is attached and incorporated herein by reference.)

Legal Report - *Resolution of Commendation of the Board of Fire District No. 4 Jackson Township for outstanding Professional Performance:* Commissioner Bollentin motioned to accept the Resolution read by Board Attorney Youssouf

naming Lt. Mark Reynolds and Firefighter Stanley O'Brien, seconded by commissioner Goldman. Motion passed by unanimous consent.

Fire Protection Agreement: Board Attorney Youssouf provided the Board with a copy of the proposed agreement (a copy of which is attached and incorporated herein by reference). Issue hall responsibility not included. After discussion, the topic was tabled. It was confirmed that the Fire Company received payment of \$25,000 in December 2016 for the year 2016 and \$25,000 in January 2017 as the first installment for 2017.

Minutes: Commissioner Goldman motioned to approve the minutes of the February 13, 2017 General meeting seconded by Commissioner Jamison. Motion passed by majority vote with Commissioner Jamison abstaining. Commissioner Goldman asked that topic be added to the Scouts agreement regarding liability/property damage. He asked that it be put in writing and signed by all parties. Board was in agreement that an addendum is to be written.

Treasure's Report: was presented by Commissioner Jamison. The report and bill list (a copy of which is attached and incorporated herein by reference) as of March 9, 2017 were read. Commissioner Goldman motioned to accept the Treasurer's Report as read and pay the bills, seconded by Commissioner Bollentin. Motion passed by unanimous consent. Later in the meeting, Board added payment in the amount of \$225 to Susan L Oksen-Pereira.

Legal Report: Board Attorney Youssouf reported that bid specs package had been received. Commissioner Leonard reported that there are some discrepancies – corrections are needed. There are some items not included that the Board does want. After discussion, Board Attorney Youssouf suggested that a workshop meeting be held with the architect. Commissioner Leonard recommended the Board to meet in workshop meeting to review everything and then a workshop meeting be scheduled with the architect.

Truck & Building/Career Report – was read by Commissioner Goldman (a copy of which is attached and incorporated herein by reference). TIC: Thermal Imaging Camera. Discussion: #5405 repairs. Pictures have been sent to Campbell for review; discussion on submitting claim to insurance. Chairman Leonard directed Lt. Reynolds to obtain the quote from Campbell and then the Board would decide if they were going to submit a claim to the insurance carrier for payment or not.

Chief's Report – read by Chief Lubertazzi (a copy of which is attached and incorporated herein by reference). Chief reported that the computer is slow and not keeping up with "I AM RESPONDING". After discussion, Commissioner Bollentin motioned to purchase the items listed in the Chief's written report, seconded by Commissioner Goldman. Motion passed by unanimous consent. Chairman Leonard reviewed with the Board that there are only three people authorized to make purchases on behalf of the Board: Cheryl, Lt. Reynolds, FF Rich Leonard Jr.

Fire Bureau – Report (a copy of which is attached and incorporated herein by reference) was reviewed with the Board by Fire Official Burmeister. FO Burmeister reported that he is having issues with the Fire Bureau computer - it will not stay connected to the Internet. After discussion, Commissioner Jamison motioned to expend up to \$1,000 to purchase a new desktop computer for the Fire Bureau, seconded by Commissioner Goldman. Motion passed by unanimous consent.

President's Report - Steven Porth, Administrative Secretary for the fire company, reviewed t President Chris Locklear's written report with the Board. A copy of which is attached and incorporated herein by reference. Chairman Leonard directed FC Secretary Porth to speak to someone in the scout troop and obtain a copy of their Certificate of Insurance. Discussion on procedure for use of the hall, insurance coverage, etc. Board Attorney Youssouf recommended that the old form still be used for those who want to use the hall. FC Secretary Porth to take it back to the company for discussion. Commissioner Jamison motioned to approve the use of the fire bays at Station #1 and Station #2 on May 13 & May 14, 2017 for a Mother's Day Flower Sale fundraiser by the Jackson Memorial Ice Hockey Team, sponsored by Joe Krzyzewski and Trask O'Hara, seconded by Commissioner Goldman. Motion passed by unanimous consent.

Work Orders – up to date

Old Business and Correspondence/Pending – None

Old Business:

Mice: Per Terminix: no food is to be kept in lockers.

Car Seat clinic: Chairman Leonard will follow up with the contact information, which is to be provided with FF Leonard.

New Business:

Request from Freehold Township Fire District #1: a letter was received requesting that their district be included in the shared services for the fit testing machine (a copy of the letter is attached and incorporated herein by reference). Discussion. Commissioner Goldman motioned to approve the request by Freehold Township Fire District #1, seconded by Commissioner Bollentin. Motion passed by unanimous consent.

Use of hall: FF Leonard requested use of the hall on June 24, 2017. Board was in agreement.

Workshop Meeting: Commissioner Jamison motioned approve a Resolution to schedule a workshop session on March 16, 2017, 7 pm, at Station #1 for the purpose of reviewing the architect plans seconded by Commissioner Bollentin. Motion passed by unanimous consent.

Executive Session: No request for an Executive Session.

Public Session: No comments received during the Public Session.

Adjournment: With no other business to come before the Board, Commissioner Bollentin motioned to accept the Resolution to adjourn the meeting, seconded by Commissioner Goldman. Motion passed by unanimous consent. Meeting adjourned at 9:23 p.m.


_____, Clerk

March 9, 2017

**BOARD OF FIRE COMMISSIONERS
JACKSON TWSP FIRE DISTRICT NO. 4
AGENDA AND MEETING NOTES**

**March 9, 2017
Meeting Time 7:00PM**

Meeting called to order 7:00PM
Reading of the "Public Meeting Act"
Flag Salute
Attendance
Secretary's Report
Treasurer's Report
Legal Report
Truck & Building Report
Chief's Report
President's Report
Fire Bureau Report
Work Order Requests
Old Business
New Business

Mail Correspondence-Per Yellow Folder

Open to Public
Meeting Adjourned

Old Business-Correspondence/Pending
Bid Package from Architect

New Business

Mail Correspondence
Per Orange folder

3/9/17

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP SCHEDULING
MEETING DATES FOR THE YEAR 2017**

WHEREAS; The Board of Fire Commissioners, as a political subdivision of the State of New Jersey is required by N.J.S.A. 10:4-18 to publish and post annually a schedule of its meetings to be held during the succeeding year specifying therein the location of each meeting, its date and time; and

WHEREAS; The Board is also required to mail a schedule of its meeting dates to the official newspapers designated by the Board and to provide a copy of said schedule to the municipal clerk for posting on the official municipal bulletin board.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that regularly scheduled meetings of the Board will be held on the second Thursday of each month commencing at 8:00 p.m. at the Jackson Mills Volunteer Fire Company firehouse 465 West-County Line Road, Jackson, New Jersey.

BE IT FURTHER RESOLVED that workshop sessions of the Board of Fire Commissioners will be held on the second Thursday of each month commencing at 8:00 p.m. at the above specified location.

BE IT FURTHER RESOLVED that the regular monthly meetings and workshop meetings of the Board are hereby scheduled for the following dates: April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9, December 14, January 11, 2018, February 8, and March 8, 2018, which meeting shall serve as the annual reorganization meeting of the Board.

BE IT FURTHER RESOLVED that certified true copies of this Resolution be posted on the official bulletin board of the Fire District, forwarded to the official newspapers designated by the Board and forwarded to the municipal clerk for posting as required by law.

Moved by: *Bollenstin*

Seconded by: *Goldman*

Roll Call Vote:

*Bollenstin
Goldman
Jamison
Leonard
Torres*

Ayes: 4

Nays: *0*

Absent: *Torres*

Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Township on the 9th day of March, 2017.

Philip Goldman, Clerk

3/9/17

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF
FIRE DISTRICT NO.4 JACKSON TOWNSHIP DESIGNATING
OFFICIAL DEPOSITORIES OF FIRE DISTRICT FUNDS FOR 2017**

WHEREAS; the Fire District is a "Governmental Unit" as that term is defined in N.J.S.A. 17:9-41 which receives and has custody of public funds raised through taxation for the purposes set forth in N.J.S.A. 40A:14-70 et. seq. ; and

WHEREAS; N.J.S.A. 40A: 5-14. (1) requires local governmental units to annually designate a public depository or depositories, which are defined in N.J.S.A. 17:9-41 as: " a State or federally chartered bank, savings bank or an association located in this State or a state or federally chartered bank, savings bank or an association located in another state with a branch office in the State, the deposits of which are insured by the Federal Deposit Insurance Corporation and which receives or holds public funds on deposit;" and

WHEREAS; the Board has determined that The New Jersey State Cash Management Fund, TD Bank, Ocean First Bank, Shore Community Bank, Harmony Bank and Investors Savings Bank are qualified depositories that are eligible to receive and hold public funds on deposit; and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that The New Jersey State Cash Management Fund, TD Bank, Ocean First Bank, Shore Community Bank, Harmony Bank and Investors Savings Bank are hereby designated official depositories of District funds for 2017.

BE IT FURTHER RESOLVED that the Chairman, Clerk and Treasurer of the Board be and the same are hereby authorized to execute any and all documents necessary to effectuate the purposes of this Resolution and to make deposits into, transfer, open and close such accounts as may be necessary for the orderly conduct of the Board's financial affairs.


BE IT FURTHER RESOLVED that any and all checks or drafts issued on an account held by or in the name of the Board of Fire Commissioners of this Fire District shall require execution by at least three (3) of the duly elected and serving Fire Commissioners.

Moved by: Goldman
Bellestin Leonard
Roll Call Vote: Goldman Torres
Janison

Seconded by: Bellestin

Ayes: 4 Nays: 0 Absent: Torres Abstain: 0

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Township on the 9th day of March, 2017.

 Clerk

3/9/17

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP DESIGNATING
OFFICIAL NEWSPAPERS FOR THE YEAR 2017**

WHEREAS; N.J.S.A. 10:4-8 requires political subdivisions of the State of New Jersey to annually designate at least two legally recognized newspapers to receive notice of its schedule of meetings; and

WHEREAS; N.J.S.A. 40A:14-70 requires Boards of Fire Commissioners to publish notices of the annual election, budget referendum and bond referendums as well as public hearings and other periodic events; and

WHEREAS; To be eligible for such designation, the newspaper must have general circulation within the municipality and must have the greatest likelihood of informing the public within the area of the public agencies jurisdiction of its meetings; and

WHEREAS; The Asbury Park Press and the Newark Star Ledger are legally recognized newspapers having general circulation within Jackson Township and are the two publications most likely to inform the citizens of pending Board meetings and actions.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that the Asbury Park Press and the Newark Star Ledger be and the same are hereby designated the official newspapers of the Board of Fire Commissioners for the year 2017.

Moved by: *Dollentin*

Seconded by: *Goldman*

Roll Call Vote:

*Dollentin
Goldman
Janison
Leonard
Torres*

Ayes: *4*

Nays: *0*

Absent: *Torres*

Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Township on the 9th day of March, 2017.

Philip Goldman, Clerk

3/9/17

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP APPOINTING
HOLMAN FRENIA ALLISON P.C. DISTRICT AUDITORS FOR THE
YEAR 2017**

WHEREAS; the Board of Fire Commissioners is required by law to have an annual report on audit of its financial books and records prepared by a certified public accountant or registered municipal auditor; and

WHEREAS; The firm of Holman Frenia Allison, P.C. are certified public accountants and registered municipal auditors licensed to practice in the State of New Jersey and are legally qualified to perform the auditing services required by the laws of the State of New Jersey; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) provides that a contract or agreement for professional services may be made, negotiated and awarded without public bidding or receipt of bids if the services to be provided will be provided by a member of a duly recognized and licensed profession of the State of New Jersey; and

WHEREAS; adequate moneys have heretofore been appropriated in the current or previously approved budget of the fire district to fund the contract for professional services to be awarded hereby.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that the firm of Holman Frenia Allison, P.C. be, and the same, are hereby appointed District auditors for the year 2017.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the district and that a certified true copy of this Resolution be forwarded to the auditor by the Clerk of the Board.

Moved by: *Goldman*

Seconded by: *Jamison*

Roll Call Vote: *Bollestin* *Leonard*
Goldman *Torres*
Jamison

Ayes: 3

Nays: *X*

Absent: *Torres*

Abstain: *Bollestin*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Twp. on the 9th day of March, 2017.

Phyllis Goldman, Clerk

3/9/17

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP APPOINTING
OLIVER S. WALLING BOARD ACCOUNTANT FOR 2017**

WHEREAS; The Board of Fire Commissioners is authorized and empowered by law to employ the services of an accountant and such other professional staff as may be required for the orderly and effective administration of the financial affairs of the fire district; and

WHEREAS; The Board is charged with the responsibility of raising and spending taxes to fund the operations of both the Jackson Mills Volunteer Fire Company and its paid staff; and

WHEREAS; It is the considered opinion of the Board that the services of a certified public accountant to aid in the preparation and administration of the District's financial accounts and records is necessary and desirable; and

WHEREAS; The Local Public Contracts Law provides that a contract for the provision of professional services may be made, negotiated and awarded without advertisement and receipt of bids; and

WHEREAS; Oliver S. Walling, III is a Certified Public Accountant licensed to practice in the State of New Jersey and is qualified to render the professional services required by the Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that a contract for professional services be and the same is hereby awarded to Oliver S. Walling III for the year 2017.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the Board of Fire Commissioners by the Clerk of the Board.

Moved by: Ballentin

Seconded by: Goldman

Roll Call Vote:

Ballentin
Goldman
Jamison

Leonard
Torres

Ayes: 4

Nays: 0

Absent: Torres

Abstain: 0

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.4 Jackson Township on the 9th day of March, 2017.

Philip Goldman, Clerk

3/9/17

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 TOWNSHIP OF JACKSON APPOINTING
CHERYL PARKER BOOKKEEPER AND QUALIFIED PURCHASING
AGENT FOR THE YEAR 2017**

WHEREAS; The Board of Fire Commissioners has determined that it is necessary, desirable and in the public interest to employ the services of a qualified purchasing agent and bookkeeper to maintain the day to day financial books and records of the Board of Fire Commissioners and to perform such other administrative tasks as may be required; and

WHEREAS; Cheryl Parker has the required qualifications and experience to perform the duties required by the Board; and

WHEREAS; Adequate funds exist in the current or a previously approved budget of the Board of Fire Commissioners to pay the salary of a bookkeeper.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that Cheryl Parker is hereby appointed to the position of Qualified Purchasing Agent and Bookkeeper for the Board of Fire Commissioners of Jackson Township Fire District No.4 for the year 2017.

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to Cheryl Parker by the Clerk of the Board.

Moved by: Goldman
Bellentini
Goldman

Seconded by: Jamison

Roll Call Vote: Jamison
Leonard
Torres

Ayes 4 Nays 0 Absent Torres Abstain 0

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Township on the 7th day of March, 2017.

Philip Goldman, Clerk

4/13/16

Jackson Twp

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1 TOWNSHIP OF MONROE AWARDED
A CONTRACT FOR PROFESSIONAL SERVICES
TO JACK A. PURVIS, A.I.A.**

WHEREAS; The Board of Fire Commissioners anticipates that it will have need for the services of an architect; and

WHEREAS; Jack A. Purvis, A.I.A. is a licensed professional architect of the State of New Jersey having offices located at 3203 Atlantic Avenue Allenwood, N.J. 08720; and

WHEREAS; N.J.S.A.40A:11-5.1 (a) (i) provides, in relevant part, that a contract for Professional Services may be negotiated and awarded without public advertising for bids and receipt of sealed bids if the services to be provided are professional in nature; and

WHEREAS; Architectural services are "Professional Services" and a contract for such services may be awarded without public bidding.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No. 1 Monroe Township that a contract for professional services is hereby awarded to Jack A. Purvis, A.I.A.

BE IT FURTHER RESOLVED that a notice of this contract award be published in the official newspaper of the District and that a certified true copy of this Resolution be forwarded to Jack A. Purvis by the Clerk of the Board.

Moved by: *Ballestin*

Seconded by: *Goldman*

Roll Call Vote: *Ballestin* *Leonard*
Goldman *Torres*
Jamison

Ayes: *4*

Nays: *0*

Absent: *Torres* Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No. 1 Monroe Township on ~~March 9, 2017~~.

Jackson

March 9 2017
Philip Goldman, Clerk

3/9/17

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP APPOINTING
JOSEPH D. YOUSSEUF, ESQ. BOARD ATTORNEY FOR 2017**

WHEREAS; The Board of Fire Commissioners is authorized by law to engage the services of an attorney to provide such legal services as may be required by the Board during the course of a year; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertising for bids and bidding therefor if the contract is for "Professional services" ; and

WHEREAS; N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS; Joseph D. Youssouf is an attorney at law admitted to practice in the State of New Jersey.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that a contract for professional services be and the same is hereby awarded to Joseph D. Youssouf Esq. for the year 2017.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the District as required by N.J.S.A. 40A:11-5 (1)(a)(i).

Moved by: Bollentin Seconded by: Goldman
Roll Call Vote: Bollentin Jamison Torres
 Goldman Lemari

Ayes: 4 Nays: 0 Absent: Torres Abstain: 0

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Township on the ____ day of ____, 2017.

, Clerk

3/9/17

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP APPOINTING
SUSAN PERERIA BOARD SECRETARY FOR 2017**

WHEREAS; The Board of Fire Commissioners of Fire District No.4 Jackson Township is responsible for the provision of fire protection and suppression services, and the management of the financial and business affairs of the District; and

WHEREAS; It is the considered opinion of the Board of Fire Commissioners that the services of a secretary are necessary, desirable and in the public interest to record and prepare minutes of Board meetings, prepare correspondence and perform sundry other duties that arise during the course of a year; and

WHEREAS; Susan Pereria is well qualified to perform the duties required of a secretary serving the Board of Fire Commissioners.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 that Susan Pereria is hereby appointed to serve as secretary to the Board of Fire Commissioners of Jackson Township Fire District No.4 for the year 2017.

Moved by: Goldman

Seconded by: Jamison

Roll Call Vote:

Bollentin
Jamison

Ayes: Goldman
Leonard

Nays:

Absent: Torres

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners
Fire District No. 4 Jackson Township on March 9, 2017.

Philip Goldman, Clerk

2/9/17

**RESOLUTION OF COMMENDATION OF THE BOARD OF FIRE
COMMISSIONERS OF FIRE DISTRICT NO.4 JACKSON TOWNSHIP
FOR OUTSTANDING PROFESSIONAL PERFORMANCE**

WHEREAS; On December 15, 2016 firefighters of Fire District No.4 Jackson Township responded to a fire call at a single family wood frame dwelling unit located at 124 Huntington Dr. Jackson Township; and

WHEREAS; Upon arrival the responding firefighters discovered a structure fire in the occupied dwelling unit; and

WHEREAS; Lt. Mark Reynolds and Firefighter Stanley O'Brien forcibly entered the burning structure and removed an unconscious female occupant thereby saving her life; and

WHEREAS; During the course of fighting this serious structural fire, all responding personnel demonstrated technical proficiency and the highest level of professional competence that is required and expected of both volunteer and paid professional firefighters; and

WHEREAS; It is the considered opinion of the Board of Fire Commissioners of Fire District No.4 Jackson Township that outstanding professional services such as those rendered by Lt. Mark Reynolds and Firefighter Stanley O'Brien are deserving of commendation and recognition.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners Fire District No.4 Jackson Township that, by these presents, the Board formally commends and recognizes the extraordinary services and professional competence demonstrated by Lt. Mark Reynolds and Firefighter Stanley O'Brien.

Moved by: Bollentin

Seconded by: Goldman

Roll Call Vote:

Ayes: Bollentin
Goldman
Jamison
Leonard

Nays: 0

Absent: Torres

Abstain: 0

Philip Goldman, Clerk

4:29 PM

03/09/17

Accrual Basis

Board of Fire Commissioners
Cash Balances
As of March 9, 2017

	Mar 9, 17	
	Debit	Credit
1009 · Shore Community Operating	778,158.13	
1011 · Shore Community Payroll	7,837.22	
1012 · Shore Community Fire Bureau	50,244.70	
1016 · Shore Comm-CD-Future Cap 0721	303,389.29	
1018 · Shore Comm-CD-Future Cap 0795	245,251.28	
1019 · Shore Comm-CD Future Cap 0872	420,891.40	
1021 · Shore Comm-CD Future Cap 0877	181,231.35	
TOTAL	1,987,003.37	0.00

4:22 PM

03/09/17

Accrual Basis

Board of Fire Commissioners

Treasurer Report

As of March 9, 2017

Type	Date	Num	Name	Debit	Credit
1009 · Shore Community Operating					
Bill Pmt -...	03/09/2017	4415	Advanced Auto Parts		72.97
Bill Pmt -...	03/09/2017	4416	Air & Gas Technologies		300.00
Bill Pmt -...	03/09/2017	4418	AmeriHealth Casualty Services		5,927.00
Bill Pmt -...	03/09/2017	4419	Blaze Emergency Equipment LLC		4,393.83
Bill Pmt -...	03/09/2017	4420	Cheryl Parker		25.55
Bill Pmt -...	03/09/2017	4422	Cooper Electric Supply Co.		475.00
Bill Pmt -...	03/09/2017	4423	East Coast Flag & Flagpole, Inc.		182.40
Bill Pmt -...	03/09/2017	4424	Emergency Medical Products INC		306.97
Bill Pmt -...	03/09/2017	4425	Emergency Reporting		480.00
Bill Pmt -...	03/09/2017	4426	Family Practice of Centrastate		595.00
Bill Pmt -...	03/09/2017	4427	Federal Express		19.77
Bill Pmt -...	03/09/2017	4428	Gannett NJ Newspapers		13.40
Bill Pmt -...	03/09/2017	4429	Holman, Frenia, Allison, P.C.		8,500.00
Bill Pmt -...	03/09/2017	4430	Jackson Twp MUA		16,298.90
Bill Pmt -...	03/09/2017	4431	JCP&L		1,899.86
Bill Pmt -...	03/09/2017	4433	National Center for Safety Initiatives		88.00
Bill Pmt -...	03/09/2017	4435	Neil Brooks Plumbing Heating Cooling I...		208.00
Bill Pmt -...	03/09/2017	4436	New Jersey State Association of Fire Dist		300.00
Bill Pmt -...	03/09/2017	4437	NJNG		1,185.24
Bill Pmt -...	03/09/2017	4438	Optimum		500.06
Bill Pmt -...	03/09/2017	4440	Shore Mechanical Services		1,340.48
Bill Pmt -...	03/09/2017	4441	Skillender s Service Center Inc.		276.70
Bill Pmt -...	03/09/2017	4442	Steven Porth		180.00
Bill Pmt -...	03/09/2017	4444	Verizon Wireless		188.80
Bill Pmt -...	03/09/2017	4445	Waste Management		443.77
Bill Pmt -...	03/09/2017	4447	Verizon Wireless		245.18
Bill Pmt -...	03/09/2017	4448	Jack A. Purvis, A.I.A.		4,617.50
Bill Pmt -...	03/09/2017	4449	Velting Overhead Door		160.00
Total 1009 · Shore Community Operating				0.00	49,224.38
TOTAL				0.00	49,224.38

Susan L Oksen-Petira

J.S. -

Bureau of Fire Prevention District #4 Jackson Township

465 A North County Line Rd.
Jackson NJ, 08527
Office 732-928-7848
Fax 732-928-8220
Fire Official – John Burmeister Jr.

March 9, 2017 Monthly Bureau Report

Inspections are being completed as normal (19 total inspections completed). One new site plan has been reviewed (Medical Building and additional storage building) and others are still pending.

No fines have been issued and several permits have been inspected and awaiting payment.

Training: Participate in one (1) webinars for Inspection software also attended a class for scene preservation for officers.

Respectfully submitted,
John Burmeister Jr.
Fire Official



JACKSON MILLS VOLUNTEER FIRE COMPANY NO. 1 STATION 54



465-B North County Line Road 📍 Jackson, New Jersey 08527

CHIEF'S REPORT

MARCH 2017

Fire calls: 88

Drill: Thermal Imaging camera class March 13, 2017 at station 1

Live burn on March 27, 2017 at Mercer County FA

Schools; Jeff Locha in engine OPS Class, Vinny Cancelleri is in FF1 Class at Monmouth County FA

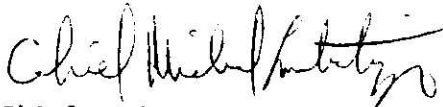
FIRES: none

DRIVERS: Chris Locklear has completed his driver training on 5405 and I would like to add him to the drivers list for 5405.

EQUIPMENT; We are respectfully requesting to give Rich Leonard a short list of equipment to be Purchased this month

(7) sets of turnout gear, (1) computer replacement for the station 1 bay area, (3) I am Responding Display Units. and any other necessary electronic devices that are as needed. (1) accountability hard card printer.

Respectfully submitted


Chief Michael Lubertazzi

Board of Fire Commissioners Career Dept
March 09, 2017

FIRE & EMS Calls

- Year to Date – Career Dept. Runs
 - Fire Calls – 34
 - EMS Calls – 92

Building Report

- General housekeeping, minor repairs, weekly cleaning was conducted at both stations.
- Boiler was repaired at Station 2 by Neil Brooks Plumbing.
- Station 2 Storage room only has cage, work bench, and cascade system (On Gov Deals).
- Extinguishers were sent out for hydro testing at both buildings. Jersey Coast Fire Safety
- New air dryer was installed for air compressor at station one. Staff
- 5401 garage door was repaired by Velting Over Head Door. New Panel was installed.
- HVAC units at station 1 were repaired. Shore Mechanical

Trucks

Chief 5400

- Went for service at Skillenders Auto. Air bag Sensor and Brakes

Ladder 5405

- Emergency Equipment Sales - Repair estimate in for waterway and bracket damage. \$9804.08 . Waiting for approval.

Engine 5401

- New TIC was installed on the apparatus.

Engine 5411

- New TIC and Flashlights will be installed sometime next week.

Special Details / Projects / Notifications

- All Career Staff completed their annual SCBA Fit Test / Maze
- Standpipe Training at All Hands Training Facility completed - 2/8/17- Completed
- 2/16/17 – Career staff attending Fire Officer responsibility at Incendiary Fires – Completed

Submitted by Lt. Mark Reynolds



JACKSON MILLS VOLUNTEER FIRE COMPANY NO. 1

STATION 54

465-B North County Line Road
Jackson, NJ 08527 • 732-833-2981



President's Report March 2017

Boy Scout Troop 204:

As discussed last month, the Company has agreed to become a chartered organization for the Boy Scouts of America Troop 204. As such, the Troop will be utilizing the hall for their weekly meetings from 6:30 pm to 9:00 pm on Wednesdays. Additionally, the scouts will be utilizing the hall on Saturday, March 18th from 9am to 1pm for a CPR course for the troop.

Banquet Hall:

Hall rentals to the public will be coming to an end on Friday, March 10th. All hall rentals afterward will be member and commissioner rentals. The final hall rental financial report will be provided at the next commissioner's meeting.

For discussion and consideration: The banquet hall currently has 180 chairs in various states of disrepair. Most of which are not able to be repaired. Are the commissioners interested in replacing these chairs in the event of a large member or commissioner event? The company will discuss this at our next company meeting and would like to revisit this discussion at the next commissioner's meeting.

Member Jeff Locha has requested the use of the hall on Sunday, March 26th for a private event.

Fund Raisers:

The Valentine's Day flower sale was a success. The company thanks you for the use of the bays during this event.

Firefighter Joe Krzyzewski has requested on behalf of the Jackson Memorial Ice Hockey Team use of the fire bays for their Mother's Day Flower Sale fund raiser on May 13th and 14th. They stated if the weather is nice however, they will limit the use to the aprons. They wish to hold the sale at Station 1, and possibly station 2 as an additional site. The event will be managed by Joe Krzyzewski and 1st. Lt. Trask O'Hara will be present also.

Respectfully submitted:

Christopher A. Locklear

President

Jackson Mills Volunteer Fire Company