

Board of Fire Commissioners Fire District No. 4
Jackson Township, New Jersey

Minutes of Meeting Held
February 11, 2016

Notice of the time, date, location and agenda of this meeting to the extent then known, was duly published at least forty-eight hours in advance of this meeting, by posting on the official bulletin board and by publications in the official newspapers of the Board. This meeting is being conducted in accordance with the terms and provisions of the "Open Meetings Act" of the State of New Jersey

Call to Order- The meeting was called to order by Chairman Jack Bollentin at 8:00 pm. "Open Meetings Act" statement was read by Board Attorney Youssef. All participated in the Pledge of Allegiance. A moment of silence was observed.

Roll Call: Commissioners Bollentin, Goldman, Leonard, and Torres were present. Board Attorney Youssef was also present. Commissioner Ruditsky was absent. Board Attorney Youssef declared that there was a quorum with all commissioners present.

Minutes: Commissioner Leonard motioned to approve the minutes of the January 14, 2015 General meeting seconded by Commissioner Goldman. Motion passed by unanimous vote. Commissioner Goldman motioned to approve the minutes of the special meeting, seconded by Commissioner Torres. Motion passed by majority vote, with Commissioner Bollentin abstaining due to his absence.

Treasurer's Report –The report and bill list (a copy of which is attached to the original minutes and incorporated herein by reference) as of February 11, 2016 was read by Commissioner Torres. Commissioner Leonard motioned to accept the treasurer's report as read, seconded by Commissioner Goldman. Motion passed by unanimous consent.

Legal Report – Board Attorney Youssef reviewed election ballot and ballot questions (budget question and bond question for Station #2) with the Board. Bond referendum notice must be posted in ten public places. Cheryl to provide a list to Board Attorney Youssef of ten public places where the referendum notices were posted. County Board of Elections has been cooperative, career staff to accept voting machines upon delivery. Re-organization meeting scheduled for March 20, 2016. Meeting dates for 2016 reviewed (4/14/16, 5/12/16, 6/9/16, 7/14/16, 8/11/14, 9/8/14, 10/13,16, 11/10,16, 12/8/16, 1/12/17, 2/9/17, March 2017 Re-organizational meeting). After discussion, Resolution will be for official depository will be any Gupta sanctioned depository, professionals to remain the same (Oliver Walling, Seacoast, Holman, Youssef).

Truck & Building/Career Department Report – read by Commissioner Goldman (a copy of which is attached to the original minutes and incorporated herein by reference). Ocean Gate Volunteer Fire Company needs old pistons off

5421. Board Attorney Youssouf read a Resolution in Title declaring two (2) 5-inch (5") piston intake valves to be excess property no longer needed for firematic purposes and authorizing them transferred to Ocean Gate Volunteer Fire Company Station #37. Resolution was motioned for approval by Commissioner Torres and seconded by Commissioner Leonard. Motion passed by unanimous vote (Aye: Bollentin, Goldman, Leonard, Torres; No: none, Abstain: none; Absent: Ruditsky).

Chief's Report – absent. No report. 59 calls.

President's Report – absent. No report.

Fire Bureau: Report (part of the aforementioned Career Department Report) was read earlier in the meeting.

Work Orders: All are being worked on.

Old Business/Correspondence:

Correspondence: None

Physicals: Former Chief Haskins scheduled for his physical 3/31/16; Commissioner Bollentin waiting on Dave Zazinsky to call back. If appointments are not made by the end of February, lock will be put on their gear.

Old Business: None

New Business:

Tablet for #05: Commissioner Goldman motioned to purchase one tablet and a case at a cost not to exceed \$650, seconded by Commissioner Leonard. Motion passed by majority vote (Aye: Bollentin, Goldman and Leonard; No: Torres; Abstain: none; Absent: Ruditsky). Commissioner Leonard motioned to approve Fire Fighter McNeil's request to attend Fire Fighter II class at Mercer County Fire Academy, March 28 through May 22, at a cost of \$325, seconded by Commissioner Goldman. Motion passed by unanimous consent.

Public Session: None

Adjournment: With no other business to come before the Board, Commissioner Torres motioned to accept the Resolution to adjourn the meeting, seconded by Commissioner Goldman. Motion passed by unanimous consent. Meeting adjourned at 8:45 pm.

 _____, Clerk

**BOARD OF FIRE COMMISSIONERS
JACKSON TWSP FIRE DISTRICT NO. 4
AGENDA AND MEETING NOTES**

**February 11, 2016
Meeting Time 8:00PM**

Meeting called to order 8:00PM
Reading of the "Public Meeting Act"
Flag Salute
Attendance
Secretary's Report
Treasurer's Report
Legal Report
Truck & Building Report
Chief's Report
President's Report
Fire Bureau Report
Work Order Requests
Old Business
New Business

Mail Correspondence-Per Orange Folder

Open to Public
Meeting Adjourned

Old Business-Correspondence/Pending

New Business

Mail Correspondence
Per Orange folder

2:05 PM

02/11/16

Accrual Basis

Board of Fire Commissioners

Cash Balances

As of February 11, 2016

	Feb 11, 16	
	Debit	Credit
1009 · Shore Community Operating	571,153.22	
1011 · Shore Community Payroll	41,710.60	
1012 · Shore Community Fire Bureau	43,954.41	
1016 · Shore Comm-CD-Future Cap 0721	298,900.03	
1018 · Shore Comm-CD-Future Cap 0795	240,201.98	
1019 · Shore Comm-CD Future Cap 0872	411,629.35	
1021 · Shore Comm-CD Future Cap 0877	179,427.63	
TOTAL	1,786,977.22	0.00

2:02 PM

Board of Fire Commissioners

02/11/16

Treasurer Report

Accrual Basis

As of February 11, 2016

Type	Date	Num	Name	Memo	Debit	Credit
1009 - Shore Community Operating						
Check	02/11/2016	3970	Rocky Mountain Comm Syst...	PO 6647		1,076.46
Check	02/11/2016	3971	Air & Gas Technologies	PO 6648		262.50
Check	02/11/2016	3972	John Burmeister Jr.	PO 6649		120.00
Check	02/11/2016	3973	National Association of Fire I...	PO 6650		55.00
Check	02/11/2016	3974	MacNeil, Christian	PO 6651		120.00
Check	02/11/2016	3975	Hanger 14 Solutions LLC	PO 6652		450.00
Check	02/11/2016	3976	Ace Outdoor Power 2	PO 6653		1,137.69
Check	02/11/2016	3977	Trask O'Hara	PO 6654		1,079.98
Check	02/11/2016	3978	Verizon Wireless	PO 6655		188.80
Check	02/11/2016	3979	Board of Fire Commissioner'...	PO 6656		302.29
Check	02/11/2016	3980	Verizon Wireless	PO 6657		520.54
Check	02/11/2016	3981	NJ Casualty Ins Co	PO 6658		12,568.00
Check	02/11/2016	3982	Family Practice of Centrastate	PO 6659		720.00
Check	02/11/2016	3983	Waste Management	PO 6660		373.74
Check	02/11/2016	3984	NJNG	PO 6661		602.18
Check	02/11/2016	3985	Cheryl Parker	PO 6662		29.56
Check	02/11/2016	3986	Blaze Emergency Equipment ...	PO 6663		4,598.97
Check	02/11/2016	3987	Skillender s Service Center Inc.	PO 6664		387.81
Check	02/11/2016	3988	County Line hardware	PO 6665		66.40
Check	02/11/2016	3989	Advanced Auto Parts	PO 6666		173.58
Check	02/11/2016	3991	Optimum	PO 6667		299.57
Check	02/11/2016	3992	Middlesex County Fire Acade...	PO 6668		125.00
Check	02/11/2016	3993	Susan L Oksen-Pereira	PO 6669		450.00
Check	02/11/2016	3994	Blaze Emergency Equipment ...	PO 6671		673.44
Check	02/11/2016	3995	NJNG	PO 6672		499.19
Check	02/11/2016	3996	Verizon	PO 6673		373.21
Check	02/11/2016	4000	Robert Haskins Jr.	PO 6674		150.00
Total 1009 · Shore Community Operating					0.00	27,403.91
TOTAL					0.00	27,403.91

Board of Fire Commissioners
Profit & Loss Budget vs. Actual
 January 1 through February 11, 2016

	Jan 1 - Feb 11, 16	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4010 · Amount To Be Raised By Taxation	0.00	1,540,550.00	(1,540,550.00)
4020 · Supplemental Fire Services Act	0.00	3,257.00	(3,257.00)
4200 · Interest Income	59.65	500.00	(440.35)
4750 · Bureau of Fire Prevention Incm	0.00	35,000.00	(35,000.00)
Total Income	59.65	1,579,307.00	(1,579,247.35)
Gross Profit	59.65	1,579,307.00	(1,579,247.35)
Expense			
5110 · Salaries - Commissioners	0.00	20,000.00	(20,000.00)
5120 · Salaries - Secretary	450.00	2,800.00	(2,350.00)
5210 · Elections	0.00	1,500.00	(1,500.00)
5220 · Office Expense	515.13	10,500.00	(9,984.87)
5230 · Professional Services	2,387.00	102,500.00	(100,113.00)
5260 · Bond Agent	0.00	1,500.00	(1,500.00)
6110 · Salaries & Wages - Fire Lt.	8,385.60	109,032.00	(100,646.40)
6120 · Salaries - Full Time Fire	22,419.21	280,653.00	(258,233.79)
6125 · Clothing Allowance	584.00	7,500.00	(6,916.00)
6130 · Salaries - Fire Official	0.00	20,000.00	(20,000.00)
6140 · Salaries - Firefighter Overtime	2,304.81	25,000.00	(22,695.19)
6180 · Payroll Taxes	2,480.76	37,997.00	(35,516.24)
6185 · Employer Pension Contribution	0.00	55,388.00	(55,388.00)
6190 · Fringe Benefits	6,740.54	79,449.00	(72,708.46)
6210 · Insurance	20,896.00	110,000.00	(89,104.00)
6220 · Advertising	66.50	2,000.00	(1,933.50)
6310 · Maintenance & Repairs	8,579.02	110,000.00	(101,420.98)
6410 · Supplies	0.00	25,000.00	(25,000.00)
6415 · Fire Prevention	0.00	5,000.00	(5,000.00)
6510 · Utilities	3,984.34	65,000.00	(61,015.66)
6513 · Fire Service Agreement	0.00	3,500.00	(3,500.00)
6515 · Hydrant Rent	0.00	65,000.00	(65,000.00)
6610 · Misc. Firefighter Expenses	1,140.00	25,000.00	(23,860.00)
6611 · Training	125.00	20,000.00	(19,875.00)
6615 · Gear - Fire Company	0.00	15,000.00	(15,000.00)
6625 · Joint District Expenses	0.00	5,000.00	(5,000.00)
6630 · Building Rennovations	0.00	51,988.00	(51,988.00)
6635 · Equipment-Non-Bondable	1,137.69	41,000.00	(39,862.31)
6640 · SCBA	0.00	15,000.00	(15,000.00)
6650 · Emergency/First Aid Equipment	0.00	5,000.00	(5,000.00)
6655 · Replacement Equipment	2,710.65	40,000.00	(37,289.35)
6670 · Vehicle Equip-Radios/Pagers	2,156.44	30,000.00	(27,843.56)
6675 · UFSA	55.00	15,000.00	(14,945.00)
6910 · LOSAP	0.00	50,000.00	(50,000.00)
6990 · Contingent-Operating	0.00	2,000.00	(2,000.00)
7810 · Res. For Future Capital Outlay	0.00	125,000.00	(125,000.00)
Total Expense	87,117.69	1,579,307.00	(1,492,189.31)
Net Ordinary Income	(87,058.04)	0.00	(87,058.04)
Net Income	(87,058.04)	0.00	(87,058.04)