

Board of Fire Commissioners Fire District No. 4  
Jackson Township, New Jersey

Minutes of Meeting Held  
November 12, 2015

Notice of the time, date, location and agenda of this meeting to the extent then known, was duly published at least forty-eight hours in advance of this meeting, by posting on the official bulletin board and by publications in the official newspapers of the Board. This meeting is being conducted in accordance with the terms and provisions of the "Open Meetings Act" of the State of New Jersey

**Call to Order-** The meeting was called to order by Chairman Jack Bollentin at 8:02 pm. "Open Meetings Act" statement was read by Board Attorney Youssouf. All participated in the Pledge of Allegiance. A moment of silence was observed for a Perth Amboy firefighter and all our veterans.

**Roll Call:** Commissioners Bollentin, Goldman, Leonard, Ruditsky and Torres were present. Board Attorney Youssouf was also present. Board Attorney Youssouf declared that all our present and there was a quorum.

**Minutes:** Commissioner Goldman motioned to approve the minutes of the October 8, 2015 General meeting seconded by Commissioner Leonard. Motion passed by majority vote (one abstention – Commissioner Torres).

Minutes from the October 19 2015 Special Worship Meeting –tabled. Later in the meeting, Commissioner Leonard motioned to accept the minutes of the October 19, 2015 Special Workshop Meeting, seconded by Commissioner Torres. Motion passed by majority vote, one abstention (Commissioner Goldman due to his absence).

**Treasurer's Report** –The report and bill list (a copy of which is attached to the original minutes and incorporated herein by reference) as of November 12, 2015 was read by Commissioner Torres. Commissioner Leonard motioned to accept the treasurer's report as read, seconded by Commissioner Goldman. After discussion, Commissioner Torres motioned to hold the Good Mowin check and Firefighter Leonard was to evaluate/investigate the amount the Board was being charged, seconded by Commissioner Leonard. Motion passed by unanimous consent. Motion to accept the Treasurer's Report and to hold the Good Mowin' check passed by unanimous consent. Later in the meeting, Firefighter Leonard reported to the Board his conversation with Good Mowin. There was a discussion. Commissioner Goldman motioned to approve payment to Good Mowin, seconded by Commissioner Torres. Motion passed by unanimous consent.

**Legal Report** – Board Attorney Youssouf read a Resolution authorizing a Bond Referendum for the Renovation and Expansion of Fire Station No. 2 (a copy of which is attached and incorporated herein by reference). Commissioner Torres motioned to accept the Resolution as presented, seconded by Commissioner Ruditsky. Motion passed by majority vote (Ayes: Bollentin, Goldman Torres, Ruditsky; Nays: Leonard). A copy of which is attached to the original minutes and incorporated herein by reference. A Notice of Bond

**Correspondence:**

Commissioner Ruditsky motioned to approve purchase of direct replacement of hydraulic hose at a cost of \$834, seconded by Commissioner Goldman. Motion passed by unanimous consent. Commissioner Ruditsky motioned to purchase exhaust cleaner (parts and installation included) for #01 in the bay, seconded by Commissioner Leonard. Motion passed by majority vote (Commissioner Torres abstained). Correspondence was received from Zachary Sharp. He resigned from the company and moved away on good terms. He had four years of LOSAP credits and he was not granted credit for 2009 (denied by a former fire chief). Discussion followed. Board Attorney Youssouf advised that if it can be proved that credit should have been granted Board can grant credit for prior years. Commissioner Ruditsky motioned that pending presentation of written verification to the Board, that LOSAP credit for the year 2009 be granted to Rich Leonard and Zachary Sharp, seconded by Commissioner Torres. Motioned by unanimous consent.

**Old Business:** None

**New Business:** Commissioner Goldman thanked fellow Commissioners and fire company members for good wishes and visits during his recent recuperation. Everything was greatly appreciated.

Notice of Bond Referendum must be posted in ten public places within the district ten days prior to the election. List of where the notices are posted required for documentation.

Letter received from JTFD #4 Firefighters Association was read by Commissioner Bollentin (a copy of which is attached to the original minutes and incorporated herein by reference). Letter was a budget request for the hiring of a new firefighter for the 2016-year. Commissioner Bollentin stated that the matter will be discussed by Board. Chief Lubertazzi supports the request.

Portable LED Flare: Commissioner Ruditsky motioned to approve purchase of LED Flares at a cost not to exceed \$700, seconded by Commissioner Goldman. Motion passed by unanimous consent

It was reported that the new light bar was used and it is working well.

**Public Session:** None

**Adjournment:** With no other business to come before the Board, Commissioner Leonard motioned to accept the Resolution to adjourn the meeting, seconded by Commissioner Torres. Motion passed by unanimous consent. Meeting adjourned at 9:29 pm.

 \_\_\_\_\_, Clerk

**BOARD OF FIRE COMMISSIONERS  
JACKSON TWSP FIRE DISTRICT NO. 4  
AGENDA AND MEETING NOTES**

**November 12, 2015  
Meeting Time 8:00PM**

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Meeting called to order 8:00PM  
Reading of the "Public Meeting Act"  
Flag Salute  
Attendance  
Secretary's Report  
Treasurer's Report  
Legal Report  
Truck & Building Report  
Chief's Report  
President's Report  
Fire Bureau Report  
Work Order Requests  
Old Business  
New Business

Mail Correspondence-Per Orange Folder

Open to Public  
Meeting Adjourned

Old Business-Correspondence/Pending

New Business

Mail Correspondence  
Per Orange folder

3:31 PM

11/12/15

Accrual Basis

# Board of Fire Commissioners

## Cash Balances

As of November 12, 2015

	Nov 12, 15	
	Debit	Credit
1009 · Shore Community Operating	426,351.00	
1011 · Shore Community Payroll	73,972.72	
1012 · Shore Community Fire Bureau	39,671.82	
1016 · Shore Comm-CD-Future Cap 0721	294,479.51	
1018 · Shore Comm-CD-Future Cap 0795	234,522.01	
1019 · Shore Comm-CD Future Cap 0872	401,586.98	
1021 · Shore Comm-CD Future Cap 0877	177,642.33	
<b>TOTAL</b>	<b>1,648,226.37</b>	<b>0.00</b>

6:55 PM  
 11/12/15  
 Accrual Basis

**Board of Fire Commissioners**  
**Treasurer Report**  
 As of November 12, 2015

Type	Date	Num	Name	Memo	Debit	Credit	
<b>1009 - Shore Community Operating</b>							
Check	11/12/2015	3860	East Coast Emergency Lighti...	PO 6431		11,498.59	
Check	11/12/2015	3861	Police and Firemen's Retirem...	PO 6525		12.46	
Check	11/12/2015	3862	Continental Fire & Safety	PO 6528		891.00	
Check	11/12/2015	3863	Jerry's Autobody, LLC	PO 6537		845.91	
Check	11/12/2015	3864	Hanger 14 Solutions LLC	PO 6538		450.00	
Check	11/12/2015	3865	Mark W Reynolds	PO 6539		175.06	
Check	11/12/2015	3866	Staples Credit Plan	PO 6540		185.54	
Check	11/12/2015	3867	Optimum	PO 6541		264.98	
Check	11/12/2015	3868	Good Mowin'	PO 6542		840.00	
Check	11/12/2015	3869	Jersey Coast Equipment	PO 6543		319.30	
Check	11/12/2015	3870	Verizon Wireless	6545		188.80	
Check	11/12/2015	3871	Waste Management	PO 6547		368.30	
Check	11/12/2015	3872	National Center for Safety Init...	PO 6546		57.00	
Check	11/12/2015	3873	All Comm Technologies	PO 6548		2,024.00	
Check	11/12/2015	3874	C & T Lawn Sprinkler	PO 6549		300.00	
Check	11/12/2015	3875	Firefighter University LLC	PO 6550		1,200.00	
Check	11/12/2015	3876	JCP&L	PO 6552		2,038.90	
Check	11/12/2015	3877	East Coast Emergency Lighti...	PO 6553		182.50	
Check	11/12/2015	3878	Verizon Wireless	6554		564.17	
Check	11/12/2015	3879	Monmouth County Treasurer	PO 6555		350.00	
Check	11/12/2015	3880	Burlington County ESTC	PO 6556		45.00	
Check	11/12/2015	3881	NJNG	PO 6557		162.76	
Check	11/12/2015	3882	Asbury Park Press	PO 6558		54.50	
Check	11/12/2015	3883	Federal Express	PO 6559		14.23	
Check	11/12/2015	3884	Verizon	PO 6560		360.16	
Check	11/12/2015	3885	NJNG	PO 6562		71.51	
Check	11/12/2015	3886	JCP&L	PO 6563		504.60	
Check	11/12/2015	3887	Skywire Media	PO 6564		399.00	
Check	11/12/2015	3888	Jerry's Autobody, LLC	PO 6565		102.79	
Check	11/12/2015	3889	Shore Mechanical Services	PO 6567		1,400.00	
Check	11/12/2015	3890	Richard P Leonard	PO 6567		269.21	
Check	11/12/2015	3891	County Line hardware	PO 6566		112.03	
Check	11/12/2015	3892	Advanced Auto Parts	PO 6568		680.99	
Check	11/12/2015	3893	Susan L Oksen-Pereira	PO 6569		225.00	
Check	11/12/2015	3894	Blaze Emergency Equipment ...	PO 6570		2,385.77	
Check	11/12/2015	3895	TradeMaster, Inc.	PO 6571		2,678.00	
Check	11/12/2015	3896	NJNG	PO 6572		240.48	
Check	11/12/2015	3897	MacNeil, Christian	PO 6573		85.80	
Check	11/12/2015	3898	Skillender s Service Center Inc.	PO 6574		527.35	
Check	11/12/2015	3899	Advanced Auto Parts	PO 6578		117.87	
Check	11/12/2015	3900	Cooper Power Systems	PO 6575		1,220.00	
Check	11/12/2015	3901	Family Practice of Centrastate	PO 6579		230.00	
Total 1009 - Shore Community Operating						0.00	34,643.56
<b>TOTAL</b>						<b>0.00</b>	<b>34,643.56</b>

11/12/15

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.4 JACKSON TOWNSHIP AUTHORIZING  
A BOND REFERENDUM FOR THE RENOVATION AND EXPANSION  
OF FIRE STATION NO.2**

**WHEREAS;** N.J.S.A. 40A:14-85 authorizes boards of fire commissioners to erect, expand and modify firehouse facilities used for the storage of fire apparatus with the costs thereof to be paid by bonds or notes to be issued by the district; and

**WHEREAS;** The Board, in consultation with the Chief and Executive Officers of the Jackson Mills Volunteer Fire Company, have determined that the renovation, expansion and modernization of Fire Station No.2 is necessary and desirable to meet the current and future needs of the fire district; and

**WHEREAS;** The estimated cost of the construction program at Fire Station No.2 is **THREE MILLION DOLLARS (\$3,000,000.00)**.

**WHEREAS;** N.J.S.A.40A:14-85 requires that before a resolution authorizing a capital expenditure and the issuance of district bonds or notes to pay the costs thereof may become operative it must be submitted to and approved by the fire district's voters at referendum; and

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.4 Jackson Township that a bond referendum is hereby scheduled for **FEBRUARY 20, 2016** for the purpose of soliciting voter approval of the proposed renovation and expansion of Fire Station No.2 with the costs thereof to be paid by bonds or notes issued by the Board of Fire Commissioners of Fire District No.4 Jackson Township in an amount not to exceed **THREE MILLION DOLLARS (\$3,000,000.00)**.

**BE IT FURTHER RESOLVED** that this Resolution shall be inoperative unless and until it has been submitted to and approved by the legal voters of Fire District No.4 Jackson Township at the annual budget referendum and election of commissioners scheduled to be held February 20, 2016.

**BALLOT QUESTION**

**SHALL THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO.4 JACKSON TOWNSHIP BE AUTHORIZED TO EXPAND AND IMPROVE FIRE STATION NO.2 AT A TOTAL COST NOT TO EXCEED THREE MILLION DOLLARS (\$3,000,000.00) AND TO ISSUE BONDS OR NOTES OF THE FIRE DISTRICT TO PAY THE COSTS THEREOF?**

**YES**

**NO**

**BALLOT EXPLANATION**

The Board of Fire Commissioners is seeking voter approval of the proposed modification, renovation and expansion of Fire Station No.2. The Board intends to pay for this project by issuing bonds or notes of the fire district which are tax exempt municipal securities.

A **YES** vote will authorize the Board to undertake this project and to pay for it by issuing bonds or notes.

A **NO** vote will prohibit the Board from undertaking this project and from issuing bonds or notes.

Moved by: *Torres*

Seconded by: *Ruditsky*

Roll Call Vote:

*Bollentin*  
Ayes: *Goldman*  
*Torres*  
*Ruditsky*

Nays: *Leonard*

Absent: *Ø*

Abstain: *Ø*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.4 Jackson Township on November 12, 2015.

*Cheryl Goldman* Clerk

**NOTICE OF BOND REFERENDUM, BOARD OF FIRE  
COMMISSIONERS FIRE DISTRICT NO.4 JACKSON  
TOWNSHIP**

**TAKE NOTICE:** The Board of Fire Commissioners of Fire District No.4 Jackson Township have scheduled a **BOND REFERENDUM** pursuant to the provisions of N.J.S.A. 40A:14-85 to be held on February 20, 2016. The polls will be open between the hours of 2:00 p.m. and 9:00 p.m. and the polling station will be the Jackson Mills Volunteer Fire Company Firehouse West County Line Road Jackson Twp. All registered voters who reside in Fire District No.4 Jackson Township are eligible to vote.

The purpose of this bond referendum is to seek voter approval of the proposed renovation, expansion and improvement of existing firehouse No.2. The project, if approved, will be paid for by bonds or notes of the Fire District. in an amount not to exceed \$3,000,000.00.

Jack Bollentin, Chairman



Board of Fire Commissioners Career Dept  
November 12, 2015

**FIRE & EMS Calls**

- Year to Date – Career Dept. Runs
  - Fire Calls – 154
  - EMS Calls – 331

**Fire Prevention**

Inspections: 20

Re-inspection: 12

Fines: -0-

Permits: 1 @ \$42 for Bartley Day

Pre Plans – Aspen Tree – Wright Debow Rd (approved)  
Four Seasons Metedeconk (approved – Fenced pickle ball court)  
Jackson Park – North County Line across from Orchards (approved)

Invests: Car Fire – Cook Rd by Shop Rite (non suspicious)

- Fire Prevention was conducted last month, approx. 375 children were seen at various day care facilities in the district, and assisted with the open house
- Fire Extinguisher training was done at Shop Rite (40 employees) and also at The Malvern School (5 employees)

**Building Report**

- General housekeeping, minor repairs, weekly cleaning was conducted at both stations
- Sprinkler systems at both stations were winterized
- Station 1 – Heater in First Aid Bay was repaired, heater over 5405 parts are on order
- Station 2 – Boiler passed state inspection
- Station 2 – House air compressor was repaired
- Station 2 – Generator battery will be replaced on 11/13/15

Board of Fire Commissioners Career Dept  
November 12, 2015

**Trucks and Equipment**

Unit 5400

- Unit is back from having lights installed
- Battery was replaced

Unit 5405

- Foley Caterpillar was contacted to check engine miss
- Cab lock was repaired
- Rotational sensor was checked and adjusted
- Waterway was aligned and new pin was installed
- Hydraulic leak on Ram was a bad hose and new one is on order

Unit 5407

- PTO main pump seals were replaced

Unit 5408

- New Monmouth County radio was installed

Unit 5410

- New batteries were installed

Unit 5411

- Unit is at R&H Spring for chassis repair

Unit 5414

- Unit was serviced
- As per mechanic, unit needs new tires
- Request reflective striping to be installed on back of unit

Submitted by  
Lt. Mark Reynolds



# JACKSON MILLS VOLUNTEER FIRE COMPANY NO. 1 STATION 54



465-B North County Line Road 📍 Jackson, New Jersey 08527

## CHIEF'S REPORT

NOVEMBER 2015

**Fire Calls:** 407

**Training:** 1- officer finished I-300, 7- FF's finished advanced SCBA, 3-FF's finished RIT Awareness, 2-FF's Finished RIT Operations, 1- FF finished Fire Instructor Certification, 10- FF's finished NJ Transit Bus, 1<sup>st</sup> responder course.

**Drill:** November 23<sup>rd</sup> at 1900hrs at station 1 will be CPR Class.

**Equipment:** 2015 Budget equipment purchases are in progress.

**Vehicles:** 5400- 2011 Tahoe, 5410-2012 Tahoe, 5490-2009 Durango.

**2016 Fire Co. Budget:** Has been corrected and adjusted see commissioners report.

**Miscellaneous:** Fire Officer Elections will be held Monday, November 16<sup>th</sup> Fire Chief is staying the same. All other officers will be decided after the election.

**Radio Frequency Update:** A flash code is needed to be purchased in order to complete the Patching capabilities with FIREOPS1 and FIRETAC1. The cost is \$656.00, which will be split between all 4 districts, our cost will be \$164.00.

**Tablets:** I would like to replace the existing tablets see attached

Respectfully submitted  
  
Chief Michael Lubertazzi