

Board of Fire Commissioners Fire District No. 4
Jackson Township, New Jersey

Minutes of Meeting Held
March 12, 2015

Notice of the time, date, location and agenda of this meeting to the extent then known, was duly published at least forty-eight hours in advance of this meeting, by posting on the official bulletin board and by publications in the official newspapers of the Board. This meeting is being conducted in accordance with the terms and provisions of the "Open Meetings Act" of the State of New Jersey

Call to Order - All participated in the Pledge of Allegiance. The re-organizational meeting was called to order by Board Attorney Youssouf at 8:03 p.m. Roll Call was taken and Commissioners Bollentin Goldman Leonard and Ruditsky were present. Fire Commissioner Bollentin asked for a moment of silence.

Swearing In of Newly Elected - Board Attorney Youssouf administered the oath of office to newly re-elected Fire Commissioner Jack Bollentin and newly elected Fire Commissioner Philip Goldman. Fire Commissioner Bollentin presented Fire Commissioner Goldman with his badge. Commissioner Torres entered the meeting at 8:05 p.m.

Re-Organization of Board of Fire Commissioners Fire District No. 4 -

2015 Election of Officers: Board Attorney Youssouf accepted nominations for officers of the Board. **CHAIRMAN:** Commissioner Torres nominated Jack Bollentin for Chairman, seconded by Commissioner Leonard – carried by unanimous consent. **VICE-CHAIRMAN:** Commissioner Torres nominated Rich Leonard Sr for Vice-Chairman, seconded by Commissioner Goldman - carried by unanimous consent. **Treasurer:** Commissioner Goldman nominated Commissioner Torres for Treasurer, seconded by Commissioner Leonard – carried by unanimous consent. **CLERK:** Commissioner Leonard nominated Commissioner Goldman for Clerk, seconded by Commissioner Torres – carried by unanimous consent. **COMMISSIONER-AT-LARGE:** Commissioner Leonard nominated Commissioner Ruditsky for Commissioner-at-Large, seconded by Commissioner Goldman – carried by unanimous consent.

2015 Meeting Dates: Board Attorney Youssouf presented a Resolution for Scheduling Meeting Dates for the Year 2015 (April 9, 2015; May 14, 2015; June 11, 2015, July 9, 2015; August 13, 2015, September 10, 2015; October 8, 2015; November 12, 2015; December 10, 2015; January 14, 2016; February 11, 2016; and March 10, 2016– which shall serve as the annual reorganization meeting of the Board). Commissioner Torres motioned to accept the Resolution as presented, seconded by Commissioner Leonard. Motion passed by unanimous consent. (A copy of the Resolution is attached and incorporated herein by reference.)

2015 Official Newspapers: Commissioner Torres motioned to accept the Resolution of the Board of Fire Commissioners of Fire District No. 4 Jackson Township Designating Official Newspaper for 2015 (which names the Asbury Park Press and the Newark Star Ledger) as presented by Attorney Youssef, seconded by Commissioner Leonard. Motion passed by unanimous consent. (A copy of the Resolution is attached and incorporated herein by reference.)

2015 Designation of Official Depositories: Commissioner Torres motioned to accept the Resolution of the Board of Fire Commissioners of Fire District No. 4 Jackson Township Designating Official Depositories of Fire District Funds for 2015 (which names The New Jersey State Cash Management Fund, TD Bank, Ocean First Bank, Shore Community Bank, Harmony Bank and Investors Savings Bank), presented by Attorney Youssef, seconded by Commissioner Goldman. Motion passed by unanimous consent. (A copy of the Resolution is attached and incorporated herein by reference.)

2015 Appointment of District Auditors: Commissioner Torres motioned to accept the Resolution of the Board of Fire District No. 4 Jackson Township appointing Holman & Frenia P.C. District Auditors for 2015, presented by Attorney Youssef, seconded by Commissioner Leonard. Resolution passed by majority consent with Commissioner Bollentin abstaining. (A copy of the Resolution is attached and incorporated herein by reference.)

2015 Appointment of Board Accountant: Commissioner Torres motioned to accept the Resolution of the Board of Fire District No. 4 Jackson Township Appointing Oliver S. Walling Board Accountant for the Year 2015, presented by Attorney Youssef, seconded by Commissioner Leonard. Resolution passed by unanimous consent. (A copy of the Resolution is attached and incorporated herein by reference.)

2015 Appointment of Bookkeeper: Commissioner Torres motioned to accept the Resolution of the Board of Fire District No. 4 Jackson Township Appointing Cheryl Parker bookkeeper for the Year 2015, presented by Attorney Youssef, seconded by Commissioner Leonard. Resolution passed by unanimous consent. (A copy of the Resolution is attached and incorporated herein by reference.)

2015 Appointment of Recording Secretary: Commissioner Torres motioned to accept the Resolution in Title of the Board of Fire District No. 4 Jackson Township Appointing Susan L. Oksen-Pereira recording secretary for the Year 2015, presented by Attorney Youssef in title, seconded by Commissioner Leonard. Resolution passed by unanimous consent.

2015 Appointment of Board Attorney: Commissioner Torres motioned to accept the Resolution of the Board of Fire Commissioners Fire District No. 4 Jackson Township Appointing Joseph D. Youssef, Esq., Board Attorney for the Year 2015, presented by Attorney Youssef, seconded by Commissioner Leonard. Resolution passed by unanimous consent. (A copy of the Resolution is attached and incorporated herein by reference.)

Legal Report - A resolution Commending Firefighter David Sisnetsky for meritorious service was read by Attorney Youssouf, Commissioner Torres motioned to accept the Resolution, seconded by Commissioner Leonard. Motion passed by unanimous consent. Resolution was presented to Firefighter David Sisnetsky. Audit Resolution and Group Affidavit: Board Attorney Youssouf reported that the audit for 2014 was a "clean audit". Commissioner Torres motioned to accept the Resolution accepting the audit report for the year ending December 31, 2014, seconded by Commissioner Leonard. Motion passed by unanimous consent. Group Affidavit was reviewed with the Board and executed by the Board. (A copy of the Group Affidavit is attached and incorporated herein by reference.) Attorney Youssouf reviewed a recent court ruling regarding a dispute between a fire district and a town.

Minutes— no vote taken – tabled until the next meeting.

Treasure's Report was presented by Commissioner Ruditsky. The report and bill list (a copy of which is attached and incorporated herein by reference) as of March 12, 2015 were read. Commissioner Torres motioned by accept the Treasurer's Report as presented, seconded by Commissioner Leonard. Motion passed by unanimous consent.

Truck & Building/Career Report – was presented by Commissioner Goldman. # 5410: questions on the oil change; #5444: truck still had to be jumped – all are asked to start it every couple of days; # 5411: cost of PTO replacement – Commissioner Ruditsky motioned to approve a rebuilt PTO, seconded by Commissioner Torres. Motion passed by unanimous consent; #5419: minor accident occurred, all taken care of; #5401: request to purchase mud flaps – Commissioner Leonard motioned to approve the purchase of mud flaps for #5401 at a cost not to exceed \$450, seconded by Commissioner Torres. Motion passed by unanimous consent. F/F Leonard brought up the leaks in the roof – there are two cracks (33 feet and 10 feet) in roof. The area warranty rep is to come and inspect/analyze; 12 to 14 vents not installed across the front and down the side – work not done by Coffey Brothers. F/F Leonard to give a detailed report with photos to Attorney Youssouf. After discussion it was decided that a Bond meeting will be scheduled. At F/F Leonard's request, Commissioner Torres motioned to spend up to \$500 to replenish Speedy Dry for both stations, seconded by Commissioner Leonard. Motion passed by unanimous consent. Commissioner Bollentin asked about when the bumper on #27 was damaged. No one knows when it happened since several people used it. Chief was directed to re-institute policy that anyone who drives it must sign-off that truck was inspected and there is no damage and a witness signature is needed also.

Chief's Report - Chief Lubertazzi reported the following:

1. Year to date: 100 runs
2. Training: Pump class upcoming; Completed: Right to Know Blood Borne and Maze – except for a few, which they will take care of; March 23rd @ Station #2: Vehicle extrication and lock out; April 13th: Chief Riker coming in – Chief will ask for payment at May meeting; April 27th: Live burn to be set up; Officer training will start on the weekends

3. Equipment: that was ordered in November 2014 is arriving and is being mounted on the trucks slowly. Ice rescue is all in and waiting on water rescue equipment
4. 2015 Budget equipment – when can we start purchasing. Chief was directed to bring list to next month's meeting for approval
5. Turnout gear – 5 sets had been approved previously. Two additional sets will cover everyone. Commissioner Leonard motioned to approve purchasing two additional sets of turnout gear, seconded by Commissioner Torres. Motion passed by unanimous consent.
6. Boot Jack – fixed
7. Requested a closed session meeting.

President's Report - President Robert Booth reported:

1. Resignation Letter – received from Ken Stoddard (working out of area now)
2. Expecting letters from Greg Huber and Tristan Anastasio (probationary member) – both are not meeting percentages
3. Replacement Uniforms – requested clarification if someone loses a considerable amount of weight. Commissioner Ruditsky motioned to purchase a replacement uniform, seconded by Commissioner Leonard. Motion passed by unanimous consent.

Commissioner Ruditsky exited the meeting at 9:00 p.m.

Fire Bureau – read by Commissioner Goldman under the Truck & Building/Career

Old Business and Correspondence/Pending – None

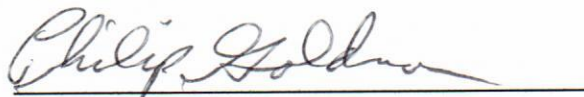
New Business - None

Executive Session: Commissioner Torres motioned to accept the Resolution to take the Board into an executive session for the purpose of discussing personnel matters seconded by Commissioner Leonard. Motion passed by unanimous consent at 9:00 p.m. Subject matter to be released when it is no longer privileged. The executive session ended at 9:47 p.m. and the Board reconvened the public session.

Public Session: No comments received during the Public Session.

Military Surplus: Commissioner Torres reported that obtaining military surplus materials are now open to fire departments. After discussion Commissioner Torres will sign t District #4 up and will serve as the liaison.

Adjournment: With no other business to come before the Board, Commissioner Torres motioned to accept the Resolution to adjourn the meeting, seconded by Commissioner Leonard. Motion passed by unanimous consent. Meeting adjourned at 9:50 p.m.

 _____, Clerk

Board of Fire Commissioners Fire District No. 4
Jackson Township, New Jersey

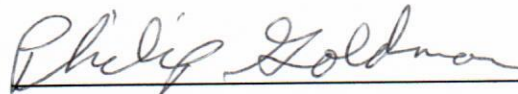
Minutes of Executive Session
March 12, 2015

Chairman Bollentin called the Executive Session to order at 9:05 p.m. Commissioners Bollentin, Goldman, Leonard and Torres were present. Board Attorney Youssouf was also present. Commissioner Ruditsky was absent.

New Chief's Truck: Discussion regarding the apparent lack of state contract number for the Chief's vehicle to be purchased. Questions were raised regarding purchasing through Cranford co-op, our need to then join that co-op, etc. Board Attorney Youssouf's recommendation was not to purchase/pay for/take possession of the vehicle until the issue of it being a state contract vehicle is resolved. Resolution states that the Board approved the purchase through a state contract.

GPS: Chief Lubertazzi and Assistant Chief Sheehan entered the meeting. Cheryl confirmed that she cancelled the GPS on the Chief's vehicle on February 28, 2015. After discussion Chief asked for the Board's support.

Adjournment: Commissioner Torres motioned to adjourn the Executive Session, seconded by Commissioner Leonard. Motion passed by unanimous consent. Executive Session was adjourned at 9:47 p.m.

 _____, Clerk

**BOARD OF FIRE COMMISSIONERS
JACKSON TWSP FIRE DISTRICT NO. 4
AGENDA AND MEETING NOTES**

**March 12 , 2015
Meeting Time 8:00PM**

Meeting called to order 8:00PM
Reading of the "Public Meeting Act"
Flag Salute
Attendance
Secretaries Report
Treasurer's Report
Legal Report
Truck & Building Report
Chief's Report
President's Report
Fire Bureau Report
Work Order Requests
Old Business
New Business

Mail Correspondence-Per Orange Folder

Open to Public
Meeting Adjourned

Old Business-Correspondence/Pending
Sub-Station Building

New Business

Mail Correspondence
Per Orange folder

1:01 PM

03/12/15

Accrual Basis

Board of Fire Commissioners
Cash Balances
As of March 12, 2015

	Mar 12, 15	
	Debit	Credit
1009 · Shore Community Operating	507,035.14	
1011 · Shore Community Payroll	6,530.86	
1012 · Shore Community Fire Bureau	59,339.64	
1016 · Shore Comm-CD-Future Cap 0721	294,479.51	
1018 · Shore Comm-CD-Future Cap 0795	234,522.01	
1019 · Shore Comm-CD Future Cap 0872	401,586.98	
1021 · Shore Comm-CD Future Cap 0877	177,642.33	
TOTAL	<u>1,681,136.47</u>	<u>0.00</u>

1:06 PM

03/12/15

Accrual Basis

**Board of Fire Commissioners
Treasurer Report
As of March 12, 2015**

Type	Date	Num	Name	Memo	Credit
1009 · Shore Community Operating					
Deposit	03/12/2015			Deposit	
Check	03/12/2015	3701	MES	PO 6145	10,670.00
Check	03/12/2015	3700	NJ Casualty Ins Co	PO 6225	4,018.57
Check	03/12/2015	3699	Hanger 14 Solutions LLC	PO 6226	150.00
Check	03/12/2015	3698	Staples Credit Plan	PO 6227	49.00
Check	03/12/2015	3697	Holman & Frenia, PC	PO 6228	10,000.00
Check	03/12/2015	3696	Advanced Auto Parts	PO 6229	326.48
Check	03/12/2015	3695	Cablevision	PO 6230	264.98
Check	03/12/2015	3694	JCP&L	PO 6231	1,935.59
Check	03/12/2015	3693	First Priority Emergency Vehi...	PO 6232	5,154.32
Check	03/12/2015	3692	Lindstrom, Diessner & Carr, ...	PO 6233	6,250.00
Check	03/12/2015	3691	Waste Management	PO 6234	341.58
Check	03/12/2015	3690	Jackson Twp MUA	PO 6235	15,525.25
Check	03/12/2015	3689	C&C Embroidery Creations	PO 6236	142.00
Check	03/12/2015	3688	National Association of Fire I...	PO 6237	55.00
Check	03/12/2015	3687	Fire & Safety Services, Ltd	PO 6238	14,631.00
Check	03/12/2015	3686	Jerry's Autobody, LLC	PO 6239	91.79
Check	03/12/2015	3685	Verizon Wireless	PO 6240	371.60
Check	03/12/2015	3684	Verizon Wireless	PO 6241	226.98
Check	03/12/2015	3683	Lucy Oliverie	PO 6243	150.00
Check	03/12/2015	3682	Jean Scala	PO 6242	150.00
Check	03/12/2015	3681	Emergency Sevices Marketin...	PO 6244	9.52
Check	03/12/2015	3680	NJNG	PO 6245	2,383.11
Check	03/12/2015	3679	Emblem Enterprises, Inc.	PO 6211	269.41
Check	03/12/2015	3678	2-Track Solutions	PO 6246	418.60
Check	03/12/2015	3677	John Burmeister Jr.	PO 6247	98.96
Check	03/12/2015	3675	Verizon	PO 6249	343.80
Check	03/12/2015	3673	Board of Fire Commissioner'...	PO 6251	8,200.74
Check	03/12/2015	3674	Susan L Oksen-Pereira	PO 6250	225.00
Check	03/12/2015	3672	Joseph D. Youssouf, Esq	PO 6252	5,250.00
Total 1009 · Shore Community Operating					87,703.28
TOTAL					87,703.28

Board of Fire Commissioners Profit & Loss Budget vs. Actual January 1 through March 12, 2015

	Jan 1 - Mar 12, 15	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4010 · Amount To Be Raised By Taxation	318,119.73	1,497,034.00	(1,178,914.27)
4020 · Supplemental Fire Services Act	0.00	3,257.00	(3,257.00)
4200 · Interest Income	75.74	500.00	(424.26)
4750 · Bureau of Fire Prevention Incm	2,526.50	35,145.00	(32,618.50)
4800 · Other Income	66.00	0.00	66.00
Total Income	<u>320,787.97</u>	<u>1,535,936.00</u>	<u>(1,215,148.03)</u>
Gross Profit	320,787.97	1,535,936.00	(1,215,148.03)
Expense			
5110 · Salaries - Commissioners	0.00	20,000.00	(20,000.00)
5120 · Salaries - Secretary	675.00	2,800.00	(2,125.00)
5210 · Elections	1,672.36	1,500.00	172.36
5220 · Office Expense	1,236.44	10,500.00	(9,263.56)
5230 · Professional Services	35,763.14	102,500.00	(66,736.86)
5260 · Bond Agent	0.00	1,500.00	(1,500.00)
5290 · Contingent Expenses	0.00	2,000.00	(2,000.00)
6110 · Salaries & Wages - Fire Lt.	21,204.00	109,032.00	(87,828.00)
6120 · Salaries - Full Time Fire	53,132.09	259,971.00	(206,838.91)
6130 · Salaries - Fire Official	0.00	20,000.00	(20,000.00)
6140 · Salaries - Firefighter Overtime	5,529.53	25,000.00	(19,470.47)
6180 · Payroll Taxes	1,093.74	130,871.00	(129,777.26)
6185 · Employer Pension Contribution	32.82	55,388.00	(55,355.18)
6190 · Fringe Benefits	19,879.37	0.00	19,879.37
6210 · Insurance	22,929.57	110,000.00	(87,070.43)
6220 · Advertising	197.50	2,000.00	(1,802.50)
6310 · Maintenance & Repairs	13,122.27	110,000.00	(96,877.73)
6410 · Supplies	1,925.85	25,000.00	(23,074.15)
6415 · Fire Prevention	0.00	5,000.00	(5,000.00)
6510 · Utilities	12,763.14	65,000.00	(52,236.86)
6513 · Fire Service Agreement	3,500.00	0.00	3,500.00
6515 · Hydrant Rent	15,295.00	65,000.00	(49,705.00)
6610 · Misc. Firefighter Expenses	746.00	20,000.00	(19,254.00)
6611 · Training	836.96	20,000.00	(19,163.04)
6615 · Gear - Fire Company	2,043.41	15,000.00	(12,956.59)
6630 · Building Rennovations/Equipment	0.00	37,729.00	(37,729.00)
6640 · SCBA	206.00	20,000.00	(19,794.00)
6650 · Emergency/First Aid Equipment	0.00	5,000.00	(5,000.00)
6655 · Replacement Equipment	0.00	40,000.00	(40,000.00)
6670 · Vehicle Equip-Radios/Pagers	450.00	30,000.00	(29,550.00)
6675 · UFSA	55.00	15,145.00	(15,090.00)
6910 · LOSAP	0.00	50,000.00	(50,000.00)
7810 · Res. For Future Capital Outlay	0.00	160,000.00	(160,000.00)
Total Expense	<u>214,289.19</u>	<u>1,535,936.00</u>	<u>(1,321,646.81)</u>
Net Ordinary Income	<u>106,498.78</u>	<u>0.00</u>	<u>106,498.78</u>
Net Income	<u><u>106,498.78</u></u>	<u><u>0.00</u></u>	<u><u>106,498.78</u></u>

Board of Fire Commissioners Career Dept
March 12, 2015

FIRE & EMS Calls

- Year to Date – Career Dept. Runs
 - Fire Calls – 38
 - EMS Calls – 85

Fire Prevention

Inspections:	22
Re-inspection:	9
Fines:	0
Permits:	0
Plans:	3 all resubmits
Pre Plans	progress
Invests:	2 – both vehicle fires

Building Report

- General housekeeping, minor repairs, weekly cleaning was conducted at both stations and snow removal was conducted as need
- Units in bays are being kept as clean as possible due to the weather
- Leaks in Station 1's roof are being addressed and minor repairs have been made
- Station 2 front radio room has been cleaned out

Trucks and Equipment

Unit 5401

- Fire and Safety found computer module problem to be the unit behind the battery box. They are working on a permanent sealed box; unit was wet from weather possibly due to no mud flaps.
- Tools are still being mounted

Unit 5405

- All repairs have been completed at First Priority
- Aerial and ground ladders on unit are scheduled for testing on April 1, 2015


Unit 5410

- Truck went out for service and tire repair – *nothing was repaired slow leak*


**ANNUAL AUDIT REVIEW
GROUP AFFIDAVIT**

We, the undersigned members of the Board of Fire Commissioners of Fire District No.4 Jackson Township, being of full age, duly sworn according to law, upon our oath depose and say:

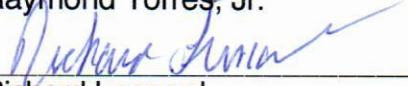
1. The undersigned are the duly elected members of the Board of Fire Commissioners of Fire District No.4 Jackson Township, Ocean Cty. N.J.
2. In the performance of our duties, and pursuant to the provisions of N.J.S.A. 40A:5A-17 we have reviewed the Annual Report on Audit for the year ended 12/31/14 which has been duly filed with the Clerk of the Township of Jackson in accordance with the provisions of N.J.S.A.40A: 5A-15.
3. The undersigned do hereby certify that we have reviewed and are familiar with the sections of the Report on Audit entitled "GENERAL COMMENTS " and " RECOMMENDATIONS ".




Brian Ruditsky



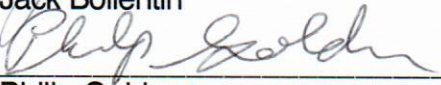
Raymond Torres, Jr.



Richard Leonard



Jack Bollentin



Philip Goldman

Signed and Sealed this _____ day
of _____, 2015.

Joseph D. Youssouf, Esq.

3/12/15

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP SCHEDULING
MEETING DATES FOR THE YEAR 2015**

WHEREAS; The Board of Fire Commissioners, as a political subdivision of the State of New Jersey is required by N.J.S.A. 10:4-18 to publish and post annually a schedule of its meetings to be held during the succeeding year specifying therein the location of each meeting, its date and time; and

WHEREAS; The Board is also required to mail a schedule of its meeting dates to the official newspapers designated by the Board and to provide a copy of said schedule to the municipal clerk for posting on the official municipal bulletin board.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that regularly scheduled meetings of the Board will be held on the second Thursday of each month commencing at 8:00 p.m. at the Jackson Mills Volunteer Fire Company firehouse 465 North County Line Road, Jackson, New Jersey.

BE IT FURTHER RESOLVED that workshop sessions of the Board of Fire Commissioners will be held on the second Thursday of each month commencing at 8:00 p.m. at the above specified location.

BE IT FURTHER RESOLVED that the regular monthly meetings and workshop meetings of the Board are hereby scheduled for the following dates: April 9, May 14, June 11, July 9, August 13, September 10, October 8, November 12, December 10, January 14, February 11, and March 10, 2016, which meeting shall serve as the annual reorganization meeting of the Board.

BE IT FURTHER RESOLVED that certified true copies of this Resolution be posted on the official bulletin board of the Fire District, forwarded to the official newspapers designated by the Board and forwarded to the municipal clerk for posting as required by law.

Moved by: *Torres*

Seconded by: *Leonard*

Roll Call Vote: *Bollentin*

Ayes: *Goldman
Leonard
Ruditsky
Torres*

Nays: *Ø*

Absent: *Ø*

Abstain: *Ø*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Township on the 12 day of March, 2015.

Philip Goldman, Clerk

3/12/15

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP DESIGNATING
OFFICIAL NEWSPAPERS FOR THE YEAR 2015**

WHEREAS; N.J.S.A. 10:4-8 requires political subdivisions of the State of New Jersey to annually designate at least two legally recognized newspapers to receive notice of its schedule of meetings; and

WHEREAS; N.J.S.A. 40A:14-70 requires Boards of Fire Commissioners to publish notices of the annual election, budget referendum and bond referendums as well as public hearings and other periodic events; and

WHEREAS; To be eligible for such designation, the newspaper must have general circulation within the municipality and must have the greatest likelihood of informing the public within the area of the public agencies jurisdiction of its meetings; and

WHEREAS; The Asbury Park Press and the Newark Star Ledger are legally recognized newspapers having general circulation within Jackson Township and are the two publications most likely to inform the citizens of pending Board meetings and actions.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that the Asbury Park Press and the Newark Star Ledger be and the same are hereby designated the official newspapers of the Board of Fire Commissioners for the year 2015.

BE IT FURTHER RESOLVED that the Clerk of the Board be, and the same is hereby directed to publish all required notices in the newspapers specified herein for the year 2015.

Moved by: *Torres*

Seconded by: *Leonard*

Roll Call Vote:

Ayes: *Bollentin
Goldman
Leonard
Ruditsky*

Nays: *Ø*

Absent: *Ø*

Abstain: *Ø*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Township on the 12th day of March, 2015.

Philip Goldman, Clerk

3/12/15

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF
FIRE DISTRICT NO.4 JACKSON TOWNSHIP DESIGNATING
OFFICIAL DEPOSITORIES OF FIRE DISTRICT FUNDS FOR 2015**

WHEREAS; the Fire District is a "Governmental Unit" as that term is defined in N.J.S.A. 17:9-41 which receives and has custody of public funds raised through taxation for the purposes set forth in N.J.S.A. 40A:14-70 et. seq. ; and

WHEREAS; N.J.S.A. 40A: 5-14. (1) requires local governmental units to annually designate a public depository or depositories, which are defined in N.J.S.A. 17:9-41 as: " a State or federally chartered bank, savings bank or an association located in this State or a state or federally chartered bank, savings bank or an association located in another state with a branch office in the State, the deposits of which are insured by the Federal Deposit Insurance Corporation and which receives or holds public funds on deposit; " and

WHEREAS; the Board has determined that The New Jersey State Cash Management Fund, TD Bank, Ocean First Bank, Shore Community Bank, Harmony Bank and Investors Savings Bank are qualified depositories that are eligible to receive and hold public funds on deposit; and

WHEREAS; it is the opinion of the Board that designating the above identified financial institutions as the official depositories of fire district funds is convenient, necessary and desirable for the business purposes of the Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that The New Jersey State Cash Management Fund, TD Bank, Ocean First Bank, Shore Community Bank, Harmony Bank and Investors Savings Bank are hereby designated official depositories of District funds for 2015.

BE IT FURTHER RESOLVED that the Chairman, Clerk and Treasurer of the Board be and the same are hereby authorized to execute any and all documents necessary to effectuate the purposes of this Resolution and to make deposits into, transfer, open and close such accounts as may be necessary for the orderly conduct of the Board's financial affairs.

BE IT FURTHER RESOLVED that any and all checks or drafts issued on an account held by or in the name of the Board of Fire Commissioners of this Fire District shall require execution by at least three (3) of the duly elected and serving Fire Commissioners.

Moved by: *Torres*

Seconded by: *Goldman*

Roll Call Vote:

Ayes: *Bollentin
Leonard
Goldman
Ruditsky
Leonard*

Nays: *Ø*

Absent: *Ø*

Abstain: *Ø*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Township on the 12th day of March, 2015.

Philip Goldman, Clerk

3/12/15

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 TOWNSHIP OF JACKSON APPOINTING
CHERYL PARKER BOOKKEEPER FOR THE YEAR 2015**

WHEREAS; The Board of Fire Commissioners has determined that it is necessary, desirable and in the public interest to employ the services of a qualified bookkeeper to maintain the day to day financial books and records of the Board of Fire Commissioners and to perform such other administrative tasks as may be required; and

WHEREAS; Cheryl Parker has the required qualifications and experience to perform the duties required by the Board; and

WHEREAS; Adequate funds exist in the current or a previously approved budget of the Board of Fire Commissioners to pay the salary of a bookkeeper.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that Cheryl Parker be, and the same is hereby appointed to the position of Bookkeeper for the Board of Fire Commissioners of Jackson Township Fire District No.4 for the year 2015.

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to Cheryl Parker by the Clerk of the Board.

Moved by: Torres

Seconded by: Leonard

Roll Call Vote:

Ayes Bollentin
Goldman
Leonard
Ruditsky
Torres Nays Absent Abstain

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Township on the 12th day of March, 2015.

Philip Goldman, Clerk

3/12/15

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP APPOINTING
OLIVER S. WALLING BOARD ACCOUNTANT FOR 2014**

WHEREAS; The Board of Fire Commissioners is authorized and empowered by law to employ the services of an accountant and such other professional staff as may be required for the orderly and effective administration of the financial affairs of the fire district; and

WHEREAS; The Board is charged with the responsibility of raising and spending taxes to fund the operations of both the Jackson Mills Volunteer Fire Company and its paid staff; and

WHEREAS; It is the considered opinion of the Board that the services of a certified public accountant to aid in the preparation and administration of the District's financial accounts and records is necessary and desirable; and

WHEREAS; The Local Public Contracts Law provides that a contract for the provision of professional services may be made, negotiated and awarded without advertisement and receipt of bids; and

WHEREAS; Oliver S. Walling, III is a Certified Public Accountant licensed to practice in the State of New Jersey and is qualified to render the professional services required by the Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that a contract for professional services be and the same is hereby awarded to Oliver S. Walling III for the year 2015.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the Board of Fire Commissioners by the Clerk of the Board.

Moved by: Torres

Seconded by: Leonard

Roll Call Vote:

Bollentin
Goldman
Ayes: Leonard Nays:

Absent :

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.4 Jackson Township on the 12th day of March, 2015.

Philip Goldman, Clerk

3/12/15

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP APPOINTING
JOSEPH D. YOUSOUF, ESQ. BOARD ATTORNEY FOR 2015**

WHEREAS; The Board of Fire Commissioners is authorized by law to engage the services of an attorney to provide such legal services as may be required by the Board during the course of a year; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertising for bids and bidding therefor if the contract is for "Professional services"; and

WHEREAS; N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS; Joseph D. Yousouf is an attorney at law admitted to practice in the State of New Jersey.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that a contract for professional services be and the same is hereby awarded to Joseph D. Yousouf Esq. for the year 2015.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the District as required by N.J.S.A. 40A:11-5 (1)(a)(i).

Moved by: *Torres*

Seconded by: *Leonard*

Roll Call Vote:

Ayes: *Bollentin* Nays: *Ø*

Absent: *Ø*

Abstain: *Ø*

Goldman
Leonard
Ruditsky Torres

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Township on the 12th day of March, 2015.

Philip Goldman, Clerk

3/12/15

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP APPOINTING
SUSAN L. OKSEN-PEREIRA BOARD SECRETARY FOR 2015**

WHEREAS; It is the considered opinion of the Board of Fire Commissioners that the services of a secretary to the Board are necessary and required, said services to include the transcription and preparation of minutes, attendance at public meetings scheduled by the Board, preparation of correspondence and sundry other duties that arise during the course of a year; and

WHEREAS; Susan L. Oksen-Pereira is qualified to perform the duties required of a recording secretary for the Board of Fire Commissioners; and

WHEREAS; Funds adequate to pay the salary of the recording secretary have been appropriated in the current budget of the Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that Susan L. Oksen-Pereira is hereby appointed to serve as secretary to the Board of Fire Commissioners of Jackson Township Fire District No.4 for the year 2015.

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to Susan L. Oksen-Pereira by the Clerk of the Board.

Moved by: Torres

Seconded by: Leonard

Roll Call Vote:

Ayes: Bollentin
Goldman
Leonard
Ruditsky
Torres

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.4 Jackson Township on the 12th day of March, 2015.

Philip Goldman, Clerk

3/12/15

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP APPOINTING
HOLMAN & FRENIA P.C. DISTRICT AUDITORS FOR THE
YEAR 2015**

WHEREAS; the Board of Fire Commissioners is required by law to have an annual report on audit of its financial books and records prepared by a certified public accountant or registered municipal auditor; and

WHEREAS; The firm of Holman & Frenia, P.C. are certified public accountants and registered municipal auditors licensed to practice in the State of New Jersey and are legally qualified to perform the auditing services required by the laws of the State of New Jersey; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) provides that a contract or agreement for professional services may be made, negotiated and awarded without public bidding or receipt of bids if the services to be provided will be provided by a member of a duly recognized and licensed profession of the State of New Jersey; and

WHEREAS; adequate moneys have heretofore been appropriated in the current or previously approved budget of the fire district to fund the contract for professional services to be awarded hereby.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that the firm of Holman & Frenia, P.C. be, and the same, are hereby appointed District auditors for the year 2015.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the district and that a certified true copy of this Resolution be forwarded to the auditor by the Clerk of the Board.

Moved by: *Torres*

Seconded by: *Leonard*

Roll Call Vote:

Ayes: *Goldman*
Leonard
Ruditsky
Torres

Nays: *Ø*

Absent: *Ø*

Abstain: *Bollentin*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Twp. on the 12th day of March, 2015.

Charles Goldman, Clerk

2/12/15

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.4 JACKSON TOWNSHIP COMMENDING
FIREFIGHTER DAVID SISNETSKY FOR MERITORIOUS SERVICE**

WHEREAS; On January 2, 2015 the Jackson Mills Volunteer Fire Company responded to a call on Wyoming Drive and upon arrival discovered a house that was fully involved with flame, a heavy smoke condition and entrapment of a resident; and

WHEREAS; Firefighter David Sisnetsky, a member of the Jackson Mills Volunteer Fire Company No.1 who resides in close proximity to the scene, responded to the scene from his home; and

WHEREAS; Firefighter Sisnetsky, relying upon his training and experience, acted decisively in leading a rescue effort to free the trapped resident from the basement of the home. Using a sledgehammer with the assistance of neighbors, he was able to break through the foundation of the home, gain entry, and without benefit of protective gear and in the face of a heavy fire above his head, successfully extricate the trapped resident from the burning structure; and

WHEREAS; It is the considered opinion of the Board of Fire Commissioners of Fire District No. 4 Jackson Township that the courage, dedication to duty and high degree of professional competence exhibited by Firefighter Sisnetsky in a life threatening predicament is meritorious and deserving of high praise and commendation.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that by this Resolution the courage and life saving efforts of Firefighter David Sisnetsky are formally recognized and commended.

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be presented to Firefighter David Sisnetsky by the Clerk of the Board.

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.4 Jackson Twp. on February 12, 2015

Richard Leonard, Jr., Clerk