

Board of Fire Commissioners Fire District No. 4
Jackson Township, New Jersey

Minutes of Meeting Held
January 12, 2012

Notice of the time, date, location and agenda of this meeting to the extent then known, was duly published at least forty-eight hours in advance of this meeting, by posting on the official bulletin board and by publications in the official newspapers of the Board. This meeting is being conducted in accordance with the terms and provisions of the "Open Meetings Act" of the State of New Jersey

Call to Order - The meeting was called to order by Chairman Jack Bollentin at 8:01 p.m. Commissioners Allmann, Bollentin and Byrnes, were present as well as Board Attorney Youssef. Commissioners Leonard and Sherry were absent. All participated in the Pledge of Allegiance.

2012 Budget Hearing - Board Attorney Youssef announced that the regular agenda would be suspended to hold the announced Public Hearing for the 2012 Budget for fiscal year January 1, 2012 to December 31, 2012. There were no questions or comments from the public. Commissioner Allmann motioned to accept a Resolution adopting the 2012 budget with total revenues of \$1,531,266 and the amount to be raised by taxation of \$1,412,240 and total appropriations of \$1,531,266, seconded by Commissioner Byrnes. Motion passed by a vote of 3 (Ayes: Allmann, Bollentin, Byrnes; Absent: Leonard, Sherry). A copy of the Resolution and adoption certification is attached and incorporated herein by reference. Commissioner Allmann motioned to accept a Resolution adopting a temporary budget for the year 2012, seconded by Commissioner Byrnes. Motion passed by a vote of 3 (Ayes: Allmann, Bollentin, Byrnes; Absent: Leonard, Sherry). A copy of the Resolution is attached and incorporated herein by reference.

Legal Report - Board Attorney Youssef distributed copies of a Resolution that was passed in title at the December 8, 2011 meeting authorizing line item transfers and adjustments. A copy of the Resolution is attached and incorporated herein by reference. Board Attorney Youssef also distributed copies of an omitted Resolution that was passed in title at the November 10, 2011 meeting authorizing the chief of the volunteer fire company to issue fire lane and hydrant citations for a term of one year. A copy of the Resolution is attached and incorporated herein by reference. Commissioner Allmann motioned to accept the Resolution as presented, seconded by Commissioner Byrnes. Motion passed by a vote of 3 (Ayes: Allmann, Bollentin, Byrnes; Absent: Leonard, Sherry). All were reminded that the fire district election would be held on the third Saturday in February. Board Attorney Youssef will order lists and two machines. Nominating petitions must be received by January 23, 2012. There are two three-year terms for commissioners. Commissioner Allmann reminded all to check to make sure the workers are certified poll workers, no hanging out at the polls, no electioneering. Chairman Bollentin asked if the Board could obtain a copy of the transcript of the Tinton Falls court case whereby a couple was awarded a large amount due to a downed wire during a storm and the fire company was held liable for a large portion of the

judgment award. Board Attorney Youssouf reviewed the events that transpired and the subsequent results of the court case. He urged the fire company if they ever deal with a downed wire they should post signs, wait for the police and JCP&L to show up. All should do the best of their ability. Board Attorney Youssouf also recommended that the umbrella policy be increased to twenty (20) million dollars (the amount of the award in the Tinton Falls case).

Minutes - Commissioner Allmann motioned to approve the minutes from the December 8, 2011 meeting as presented, seconded by Commissioner Byrnes. Motion passed by a vote of 3 (Ayes: Allmann, Bollentin, Byrnes; Absent: Leonard, Sherry).

Treasurer's Report –The report and bill list (a copy of which is attached and incorporated herein by reference) as of January 12, 2012 was read by Commissioner Allmann. Commissioner Byrnes motioned to approve payment of the bills as presented, seconded by Commissioner Allmann. All were reminded that if anyone gets a ticket for out-of-state EZ-Pass violations, they are responsible for paying their own ticket and associated fines. Drivers are to pay out of state tolls and board will reimburse for out of state tolls with appropriate receipts.

Truck & Building/Career Department Report – The report (a copy of which is attached and incorporated herein by reference) was read by Commissioner Byrnes. Gear racks for Station #2 should be here in eight weeks. Fire Official Burmeister advised that the year-end report will be worked on. He is waiting for verifications.

Chief's Report: Chief Haskins reported the following:

- a. 566 calls for 2011;
- b. Chief's vehicle is on order. Delivery is anticipated mid February - mid March;
- c. Rehab Trailers if 99.9% done;
- d. Three members will graduate from the academy on 1/9/12;
- e. Installation dinner will be held on January 21, 2012;
- f. Three portable radio holders are needed – on an emergency basis;
- g. New truck – budget process was reviewed with Chief and that the Board needs to be convinced of the need for a new truck and agree on it before it gets put out for a referendum vote by the voters in the district;
- h. Commissioner Byrnes advised that he received an email from Blaze – they are offering to send two members from the district to Ft. Worth, Texas for an unveiling of their new chase February 21 - 23;
- i. Commissioners Byrnes and Allmann will look at truck #21 and evaluate the fire company's position on why a new truck is needed;
- j. Assistant Chief Lubertazzi provided training dates for the first quarter of the year have been established: 1/23: blood borne; 1/30: CPR certification; 2/13 & 2/20: mask FIT test and maze trailer; 3/3, 3/19: going back to basics; Mercer County live burn the following week; looking into having deputy chiefs come into do seminars.
- k. Three members finished EMT school and will submit voucher for 2012 budget;

President's Report: President Pete Kilgour reported the following:

- a. One application was submitted to the Board: Dave Sisnetsky as an active member was introduced to the Board. He served in Kenilworth for 17 years. Chairman Bollentin reminded Cheryl that she is to do the background and medical checks. After that she is to notify the Board that all was approved so the Assistant Chief can authorize gear to be distributed.

Work Orders: None.

Old Business and Correspondence/Pending –

Old Business:

- a. SOG's – Commissioner Byrnes advised that he made the changes to the Emergency Recall SOG. The chief was needed to sign off on the SOG. A copy of which is attached and incorporated herein.

New Business: None.

Correspondence:

- a. Waterways annual contract for hose testing was received. After discussion it was decided to place the topic on the February agenda.

Public Session: None.

Executive Session: Commissioner Allmann motioned to accept the Resolution to take the Board into an executive session for the purpose of discussing personnel matters, seconded by Commissioner Byrnes. Motion passed by unanimous consent at 8:59 p.m. Subject matter to be released when it is no longer privileged. The executive session ended at 9:14 p.m. and the Board reconvened the public session.

Commissioner Allmann motioned to authorize payment to Brenda Giantano in the amount of \$550, seconded by Commissioner Byrnes.

Adjournment: With no other business to come before the Board, Commissioner Allmann motioned to accept the Resolution to adjourn the meeting, seconded by Commissioner Bynres. Motion passed by unanimous consent. Meeting adjourned at 9:16 p.m.

_____, Clerk