

Board of Fire Commissioners Fire District No. 4
Jackson Township, New Jersey

Minutes of Meeting Held
January 14, 2021

Notice of the time, date, location and agenda of this meeting to the extent then known, was duly published in the district's official newspapers, posted on its official bulletin board and filed with the office of the municipal clerk at least forty-eight hours in advance of this meeting. This meeting is being conducted in accordance with the terms and provisions of the "Open Meetings Act" of the State of New Jersey.

Call to Order- the meeting was called to order by Chairman Torres at 7:06 pm. Board Attorney Youssouf read "Open Meetings Act" statement. All participated in the Pledge of Allegiance. A moment of silence was observed.

Roll Call: Commissioners Couceiro, Goldman, O'Brien and Torres were present. Commissioner Jamison was absent. Board Attorney Youssouf was also present.

Minutes: Commissioner Goldman motioned to approve the minutes of the December 10, 2020 General meeting, seconded by Commissioner O'Brien. Motion passed by unanimous consent.

Treasurer's Report –The bill list as well as the report (a copy of which is attached to the original minutes and incorporated herein by reference) as of January 14, 2021 was presented and left on table for public review. Commissioner Couceiro read the cash balances into the record. Commissioner O'Brien motioned to accept the Treasurer's report, seconded by Commissioner Goldman. Motion passed by unanimous consent.

Legal Report: Board Attorney Youssouf reported to the Board that Governor Murphy signed Executive Order # 211 that states due to COVID-19 no elections will be held on the third Saturday of February as statutorily ordered. Election will be postponed until Tuesday, April 20, 2021. New commissioners are to be sworn in at the May 2021 re-organizational meeting. Current commissioners' term of office is to be extended until the May 2021 re-organization meeting. (Commissioners Couceiro and Goldman will be up for re-election.) Nominating petitions are due by March 22, 2021. The temporary operating budget is to increase to 30%. Board Attorney Youssouf cautioned the Board not to overspend the 30% budget figure. Board Attorney Youssouf reviewed the election process with the Board. Board Attorney Youssouf distributed and read a resolution scheduling a bond referendum for the purchase of fire apparatus on April 20, 2021. Commissioner O'Brien motioned to accept the Resolution, seconded by Commissioner Couceiro. Motion passed by unanimous consent (Ayes: Couceiro, Goldman, O'Brien, Torres; Nays: none; Absent: Jamison; Abstain: none). Board Attorney Youssouf read a Resolution in Title to adopt a temporary operating budget in the amount of \$536,426.70. Commissioner O'Brien motioned to accept the Resolution in Title, seconded by

Commissioner Torres. Motion passed by unanimous consent. (Ayes: Couceiro, Goldman, O'Brien, Torres; Nays: none; Absent: Jamison; Abstain: none). Discussion RE: purchase of Peterbilt model #567 2022 model. Commissioner Couceiro motioned to purchase a Peterbilt model #567 2022 model at a cost of \$151,177., seconded by Commissioner O'Brien. Motion passed by unanimous consent. A copy of email information regarding Peterbilt 567 specifications from Commissioner Jamison is attached to the original minutes and incorporated herein by reference. Discussion RE: to purchase Humatro tools at a cost not to exceed \$36,984. Commissioner Couceiro motioned to purchase Humatro tools at a cost not to exceed \$36, 984., seconded by Commissioner O'Brien. Motion passed by unanimous consent.

Truck & Building/Career Department Report – read by Captain Reynolds (a copy of the written report is attached to the original minutes and incorporated herein by reference). Commissioner O'Brien motioned to approve repair of #05 by Emergency Equipment Sales not to exceed \$ 6,047.26, seconded by Commissioner Couceiro. Motion passed by unanimous consent.

Chief's Report - Deputy Chief Lubertazzi verbally reported 18 calls to date, COVID vaccines are available – to schedule with county, and FIT testing to begin in February.

President's Report –President Steve Linde verbally reported that hall rentals are still frozen due to COVID, Santa patrol completed, new trailer committee to be installed this Monday, flower sale scheduled for 2/13 & 2/14 planning on doing drive through again – if weather is nice, the sale will be done outside in the parking lot. Scheduled hours: 8 am – 7 pm on Saturday, 8 am – 3 pm on Sunday. Board has no issues with the scheduled flower sale. Installation dinner is postponed until COVID subsides. Day Room: committee is back on track and ready to move forward. They will be contacting contractors.

Fire Bureau: Fire Official Burmeister was not present (a copy of the report is attached to the original minutes and incorporated herein by reference). Report read by Commissioner Torres.

Work Orders: addressed in the Truck & Building/Career Department report.

Old Business/Correspondence:

Old Business: Discussion on purchase of truck for plowing purposes (new vehicle cost: \$35,166.50 – does not include upgrade for lights, cab, plow, etc. vs. purchase of first aid vehicle \$ 40,000). Per Board Attorney Youssouf, vehicle cannot be purchased until budget is passed at April 2021 meeting since it is included in the 2021 budget. Commissioner Couceiro stated that the squad can hold the truck until the April election. Commissioner Goldman motioned to purchase the first aid vehicle at a cost not to exceed \$40,000., seconded by Commissioner O'Brien. Motion passed by majority vote – Commissioner Couceiro abstained. Cheryl advised that she and Firefighter Esposito reviewed payroll records and re-submitted paperwork. They were advised that \$51,000 was approved and expect payment later this month. Grant for overtime in the amount of \$30,000 is being processed and they are optimistic that it will be


approved by the state. These funds will not be available for the Board to use until 2022. When the funds are received they are to be deposited in the Board's unreserved fund balance (surplus). Discussion: RE: doing the floors plus purchasing two additional desks and two additional computers. FF Esposito to get estimates to do hall, office and other room in epoxy floors (floors to be easy to clean/repair). Floors are to be done first before approving purchase of desks/computers.

New Business: Commissioner O'Brien raised the issue of Dave VanArsdale – is he still needed as career staff members are now trained. Issue to be tabled until next month when Commissioner Jamison is present. President Steve Linde raised the issue of working together to do something together for Rich Leonard – Board was in agreement.

Mail Correspondence: Daniel Swain was still on our roster at the time of his passing – life insurance company will be sending check for \$10,000 to family. Paperwork for LOSAP has been signed and sent out. Rapid COVID test kits are available for purchase – matter to be referred to FF Steve Porth. Commissioner Torres said that it has to be 90% accuracy or higher for the Board to purchase.

Public Session: none

Adjournment: With no other business to come before the Board, Commissioner Goldman motioned to accept the Resolution to adjourn the meeting, seconded by Commissioner O'Brien. Motion passed by unanimous consent. Meeting adjourned 8:11 pm.


_____, Clerk

BOARD OF FIRE COMMISSIONERS
JACKSON TOWNSHIP FIRE DISTRICT NO. 4
AGENDA AND MEETING NOTES

January 14, 2021

Meeting called to order 7:00 PM

Reading of the "Public Meeting Act"

Flag Salute

Attendance

Secretary's Report

Treasurer's Report

Legal Report

Truck & Building Report

Chief's Report

President's Report

Fire Bureau Report

Old Business

New Business

Mail Correspondence-Per Yellow Folder

Open to the Public

Meeting Adjourned

Old Business

New Business

Adopt 2021 Budget

Mail Correspondence-None

4:24 PM

01/14/21

Accrual Basis

Board of Fire Commissioners

Cash Balances

As of January 14, 2021

	Jan 14, 21	
	Debit	Credit
1009 · Shore Community Operating	461,024.69	
1011 · Shore Community Payroll	194,772.24	
1012 · Shore Community Fire Bureau	20,303.19	
1016 · Shore Comm-CD-Future Cap 0721	317,455.62	
1019 · Shore Comm-CD Future Cap 0872	446,648.28	
TOTAL	1,440,204.02	0.00

7:01 PM
01/14/21
Accrual Basis

Board of Fire Commissioners
Treasurer Report
As of January 14, 2021

Type	Date	Num	Name	Debit	Credit
1009 · Shore Community Operating					
Bill Pmt -...	01/14/2021	6412	Asbury Park Press		62.00
Bill Pmt -...	01/14/2021	6413	AT&T Mobility		387.39
Bill Pmt -...	01/14/2021	6414	Blaze Emergency Equipmen...		4,253.47
Bill Pmt -...	01/14/2021	6415	Burlington County ESTC		155.00
Bill Pmt -...	01/14/2021	6416	Cooper		409.75
Bill Pmt -...	01/14/2021	6417	Dafeldecker Associates		619.00
Bill Pmt -...	01/14/2021	6418	Family Practice of Centrastate		180.00
Bill Pmt -...	01/14/2021	6419	Federal Express		17.96
Bill Pmt -...	01/14/2021	6420	Foley, Incorporated		2,420.50
Bill Pmt -...	01/14/2021	6421	Freehold Cartage, Inc.		276.47
Bill Pmt -...	01/14/2021	6422	Home Depot		17.41
Bill Pmt -...	01/14/2021	6423	JCP&L		1,168.45
Bill Pmt -...	01/14/2021	6424	Kool Vent Mechanical, LLC		260.00
Bill Pmt -...	01/14/2021	6425	McKesson Medical Surgical		90.39
Bill Pmt -...	01/14/2021	6426	NetLink Web Services, LLC		199.00
Bill Pmt -...	01/14/2021	6427	NJNG		980.24
Bill Pmt -...	01/14/2021	6428	Optimum		477.46
Bill Pmt -...	01/14/2021	6429	Staples Credit Plan		212.95
Bill Pmt -...	01/14/2021	6430	Susan L Oksen-Pereira		250.00
Bill Pmt -...	01/14/2021	6431	Verizon		206.04
Bill Pmt -...	01/14/2021	6432	Lincoln Financial Group		51,999.36
Bill Pmt -...	01/14/2021	6433	Board of Fire Commissioner...		10,000.00
Bill Pmt -...	01/14/2021	6434	Red Alert Emergency Gener...		645.00
Bill Pmt -...	01/14/2021	6435	Joseph D. Youssouf, Esq		4,788.00
Total 1009 · Shore Community Operating				0.00	80,075.84
TOTAL				0.00	80,075.84

Board of Fire Commissioners
Profit & Loss Budget vs. Actual
January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4010 · Amount To Be Raised By Taxation	0.00	1,825,920.53	(1,825,920.53)
4020 · Supplemental Fire Services Act	0.00	4,342.00	(4,342.00)
4200 · Interest Income	0.00	500.00	(500.00)
4750 · Bureau of Fire Prevention Incm	0.00	35,000.00	(35,000.00)
4920 · Unreserved Fund Balance	0.00	471,815.22	(471,815.22)
Total Income	<u>0.00</u>	<u>2,337,577.75</u>	<u>(2,337,577.75)</u>
Gross Profit	0.00	2,337,577.75	(2,337,577.75)
Expense			
5110 · Salaries - Commissioners	0.00	20,000.00	(20,000.00)
5120 · Salaries - Secretary	250.00	2,800.00	(2,550.00)
5210 · Elections	0.00	15,000.00	(15,000.00)
5220 · Office Expense	0.00	13,000.00	(13,000.00)
5230 · Professional Services	199.00	110,000.00	(109,801.00)
5260 · Bond Agent	0.00	1,500.00	(1,500.00)
6110 · Salaries & Wages - Fire Lt.	0.00	106,232.47	(106,232.47)
6115 · Salaries & Wages - Captain	0.00	125,712.27	(125,712.27)
6120 · Salaries - Full Time Fire	0.00	378,032.06	(378,032.06)
6125 · Clothing Allowance	0.00	10,500.00	(10,500.00)
6130 · Salaries - Fire Official	0.00	25,000.00	(25,000.00)
6140 · Salaries - Firefighter Overtime	0.00	49,000.00	(49,000.00)
6180 · Payroll Taxes	0.00	55,084.24	(55,084.24)
6185 · Employer Pension Contribution	0.00	146,735.00	(146,735.00)
6190 · Fringe Benefits	0.00	143,231.71	(143,231.71)
6210 · Insurance	0.00	135,000.00	(135,000.00)
6220 · Advertising	62.00	2,000.00	(1,938.00)
6310 · Maintenance & Repairs	10,260.00	110,000.00	(99,740.00)
6410 · Supplies	0.00	25,000.00	(25,000.00)
6415 · Fire Prevention	0.00	5,000.00	(5,000.00)
6510 · Utilities	959.97	70,000.00	(69,040.03)
6513 · Fire Service Agreement	0.00	50,000.00	(50,000.00)
6515 · Hydrant Rent	0.00	70,000.00	(70,000.00)
6610 · Misc. Firefighter Expenses	180.00	15,000.00	(14,820.00)
6611 · Training	0.00	40,000.00	(40,000.00)
6614 · Technology-Equipment	2,229.28	4,000.00	(1,770.72)
6615 · Gear - Fire Company	0.00	30,000.00	(30,000.00)
6625 · Joint District Expenses	0.00	2,000.00	(2,000.00)
6630 · Building Rennovations	0.00	15,000.00	(15,000.00)
6635 · Equipment-Non-Bondable	0.00	68,000.00	(68,000.00)
6640 · SCBA	0.00	15,000.00	(15,000.00)
6650 · Emergency/First Aid Equipment	0.00	5,000.00	(5,000.00)
6655 · Replacement Equipment	0.00	30,000.00	(30,000.00)
6670 · Vehicle Equip-Radios/Pagers	0.00	40,000.00	(40,000.00)
6675 · UFSA	0.00	7,750.00	(7,750.00)
6910 · LOSAP	0.00	55,000.00	(55,000.00)
6990 · Contingent-Operating	0.00	2,000.00	(2,000.00)
Total Expense	<u>14,140.25</u>	<u>1,997,577.75</u>	<u>(1,983,437.50)</u>
Net Ordinary Income	(14,140.25)	340,000.00	(354,140.25)

4:51 PM

01/14/21

Accrual Basis

Board of Fire Commissioners
Profit & Loss Budget vs. Actual
January through December 2021

	<u>Jan - Dec 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Other Income/Expense			
Other Expense			
8052 · Capital - Utility Truck	0.00	40,000.00	(40,000.00)
8054 · Capital	0.00	300,000.00	(300,000.00)
Total Other Expense	<u>0.00</u>	<u>340,000.00</u>	<u>(340,000.00)</u>
Net Other Income	<u>0.00</u>	<u>(340,000.00)</u>	<u>340,000.00</u>
Net Income	<u>(14,140.25)</u>	<u>0.00</u>	<u>(14,140.25)</u>

1/14/21

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO.4 JACKSON TOWNSHIP SCHEDULING A BOND REFERENDUM FOR THE PURCHASE OF FIRE APPARATUS

WHEREAS; The Board of Fire Commissioners has determined that it is necessary, proper and in the public interest to purchase one new Class A Fire Engine Pumper and one new fire command vehicle to replace older outdated apparatus that have reached the end of their expected service life; and

WHEREAS; The periodic replacement of fire apparatus is required due to the harsh conditions and emergency circumstances under which fire apparatus operate; and

WHEREAS; The best way to insure the safety and efficiency of firefighters performing essential public service is to provide them with the best and latest firefighting equipment when replacement of existing apparatus is required due to usage, wear and age of existing apparatus and equipment; and

WHEREAS; N.J.S.A. 40A: 14-85 authorizes fire commissioners to purchase equipment by issuing bonds or notes or entering into a lease/purchase agreement with a vendor; and

WHEREAS; Before a resolution authorizing the purchase of apparatus can become operative, it must be submitted to and approved by the voters at referendum; and

WHEREAS; The estimated cost of a new Class A Pumper fire engine and a new command vehicle will not exceed **SIX HUNDRED THIRTY THOUSAND DOLLARS (\$630,000.00).**

NOW THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that a bond referendum shall be held on **April 20, 2021** with the polls open between the hours of 2:00 and 9:00 p.m. and the polling station being the Fire District Headquarters Firehouse Jackson Mills Fire Company 465 A North County Line Road Jackson, N.J.

BE IT FURTHER RESOLVED that the following question shall be presented to the voters:

BALLOT QUESTION

SHALL THE BOARD OF FIRE COMMISISONERS OF FIRE DISTRICT NO.4 JACKSON TOWNSHIP BE AUTHORIZED TO PURCHASE ONE (1) NEW CLASS A PUMPER FIRE ENGINE AND ONE NEW FIRE COMMAND VEHICLE WITH ALL NECESSARY EQUIPMENT, AT A TOTAL COST NOT TO EXCEED SIX HUNDRED THIRTY THOUSAND DOLLARS (\$630,000.00) WITH THE COSTS THEREOF TO BE PAID BY BONDS OR NOTES OF THE DISTRICT OR EXECUTION OF LEASE/PURCHASE AGREEMENTS, AS SHALL BE DETERMINED BY THE BOARD OF FIRE COMMISISONERS?

YES _____

NO _____

BALLOT EXPLANATION

The Board of Fire Commissioners of Fire District No.4 JacksonTwp. is seeking voter authorization to purchase one new pumper fire engine and one new fire command vehicle at an estimated combined cost of \$630,000.00 and to pay the purchase price of the vehicles by issuing bonds or notes or entering into lease/purchase agreements, whichever the Board deems to be most economical and cost efficient.

A YES vote will authorize the Board to acquire the new fire apparatus and finance them through bonds or notes of the District or execution of lease/purchase agreements.

A No Vote will prevent the Board from making the proposed purchase.

Moved by:

O'Brien

Seconded by:

Couciero

Roll Call Vote:

Ayes: Couciero
Goldman
O'Brien
Torres

Nays: ∅

Absent: Jamison

Abstain: ∅

*Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners
Fire District No.4 Jackson Twp. on the 14th day of January 2021.*

She Gi Clerk

1/14/21

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO.4 JACKSON TOWNSHIP AUTHORIZING THE PURCHASE OF HOLMATRO RESCUE TOOLS

WHEREAS; The Board has been requested to purchase new Holmatro Rescue Tools to replace and supplement emergency rescue equipment currently in used by the Fire Company; and

WHEREAS; The price of the tools to be acquired pursuant to State Contract is \$36,984.00 and said funds are available in the current or a previously approved budget of the Board of Fire Commissioners; and

WHEREAS; The periodic replacement and addition of emergency rescue equipment is in the public interest and the best interests of the firefighters who serve and protect the general public.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that the proposed purchase of new Holmatro rescue tools in the amount of \$36,984.00 is authorized.

Moved by: Couceiro

Seconded by: O'Brien

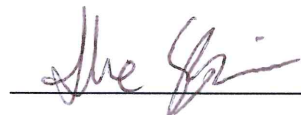
Roll Call Vote:

Ayes: Couceiro
Goldman
O'Brien
Torres

Nays: ∅

Absent: Jamison Abstain: ∅

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.4 Jackson Township on January 14, 2021.

 Clerk

1/14/21

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO.4 JACKSON TOWNSHIP AUTHORIZING THE PURCHASE OF A MODEL YEAR 2020 PETERBILT TRACTOR

WHEREAS; The Board of Fire Commissioners has been requested to acquire one new tractor motor vehicle for use by the Fire Company; and

WHEREAS; The Board has been advised that said apparatus may be purchased under a State Contract award for the sum of **\$151,177.00** and said acquisition was previously authorized by the electorate of the District; and

WHEREAS; Adequate funds are available to pay the purchase price of said apparatus in the current or previously approved budgets of the Board of Fire Commissioners; and

WHEREAS; The proposed purchase is required to replace an older apparatus that is no longer fit for front line emergency response use.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.4 Jackson Township that the purchase of one new Peterbilt model year 2020 tractor pursuant to State Contract is authorized.

BE IT FURTHER RESOLVED that the Chairman and Clerk of the Board are authorized to execute any and all documents necessary to effectuate the purposes of this Resolution.

Moved by: *Couceiro*

Seconded by: *O'Brien*

Roll Call Vote:

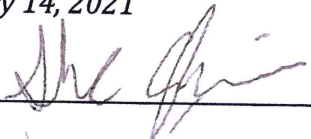
Ayes: *Couceiro*
Goldman
O'Brien
Torres

Nays: *None*

Absent: *Jamison*

Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.4 Jackson Township on January 14, 2021


_____ Clerk.

2021 ADOPTION CERTIFICATION

Jackson Township FD No. 4

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2021 to December 31, 2021

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on January 14, 2020.

Officer's Signature:			
Name:	Shane O'Brien		
Title:	Clerk		
Address:	465A North County Line Road, Jackson NJ 08527		
Phone Number:	732-928-1434	Fax:	732-928-8220
E-mail address:	sobrien@jacksonfiredist4.org		

2021 ADOPTED BUDGET RESOLUTION

Jackson Township FD No. 4

FISCAL YEAR: January 1, 2021 to December 31, 2021

WHEREAS, the Annual Budget for the Jackson Township FD No. 4 (the 'Fire District') for the fiscal year beginning January 1, 2021 and ending December 31, 2021 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 14, 2020; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$2,337,577.75 which includes amount to be raised by taxation of \$1,825,920.53, and Total Appropriations of \$2,337,577.75; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 14, 2020 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2021 and ending December 31, 2021 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$2,337,577.75, which includes amount to be raised by taxation of \$1,825,920.53, and Total Appropriations of \$2,337,577.75; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

(Secretary's Signature)

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Raymond Torres Jr				
Wallace Jamison				
Shane O'Brien				
Philip Goldman				
Alfred Couceiro				

**Jackson Township FD No. 4
Ocean**

	<i>2021 Proposed Budget</i>	<i>2020 Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
REVENUES AND FUND BALANCE UTILIZED				
Total Fund Balance Utilized	471,815.22	-	471,815.22	0.0%
Total Miscellaneous Anticipated Revenues	-	-	-	0.0%
Total Sale of Assets	-	-	-	0.0%
Total Interest on Investments & Deposits	500.00	500.00	-	0.0%
Total Other Revenue	-	-	-	0.0%
Total Operating Grant Revenue	4,342.00	4,342.00	-	0.0%
Total Revenues Offset with Appropriations	35,000.00	35,000.00	-	0.0%
Total Revenues and Fund Balance Utilized	511,657.22	39,842.00	471,815.22	1184.2%
Amount to be Raised by Taxation to Support Budget	1,825,920.53	1,748,247.00	77,673.53	4.4%
Total Anticipated Revenues	2,337,577.75	1,788,089.00	549,488.75	30.7%
APPROPRIATIONS				
Total Administration	172,300.00	151,300.00	21,000.00	13.9%
Total Cost of Operations & Maintenance	1,735,277.75	1,551,789.00	183,488.75	11.8%
Total Appropriations Offset with Revenue (must equal Revenues Offset with Appropriations)	35,000.00	35,000.00	-	0.0%
Total Appropriated Duly Incorporated First Aid/Rescue Squad	-	-	-	0.0%
Total Deferred Charges	-	-	-	0.0%
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)	-	-	-	0.0%
Length of Service Award Program (LOSAP) Contribution	55,000.00	50,000.00	5,000.00	10.0%
Total Capital Appropriations	340,000.00	-	340,000.00	0.0%
Total Principal Payments on Debt Service	-	-	-	0.0%
Total Interest Payments on Debt	-	-	-	0.0%
Total Appropriations	2,337,577.75	1,788,089.00	549,488.75	30.7%
ANTICIPATED SURPLUS (DEFICIT)	-	-	-	0.0%

Board of Fire Commissioners Career Department
January 14, 2020

Year to date career department responses:

Fire call- 9 EMS calls- 25

Building Report

- General housekeeping, decon, and minor repairs were conducted at both stations.
- A roof leak was found in the banquet hall warranty company was contacted and repairs were made.
- All stained ceiling tiles were replaced in hall.
- HVAC Unit on roof at station 1 had fire eye and exhaust sensor replaced unit is up and working.

Engine 5401:

- Unit will be serviced by Fire and Safety as soon as they have a date.
- Ladder rack was repaired new D handle was installed.

Unit 5404:

- Had new brakes installed and front suspension repairs.

Ladder 5405:

- Report that unit was having problems with right hand rotation EES was contacted tech found a sensor problem in the right outrigger and hydraulic leaks in the lines a quote was received, and unit will be scheduled on approval job is estimated to take 3days at their shop.

Tanker 5408:

- Update Unit is 95% complete a water leak was detected during testing and has been adjusted. labeling to panel final testing and cleanup was set for today.

Engine 5411:

- Awaiting on 5408 to return before unit to go out to have steering box replaced.

Bureau Unit 5437:

- Went for service.

Special Details / Projects / Notifications

- Work orders were reviewed and completed as they were turned in.
- SCBA Fill station was repaired and adjusted.

Submitted by:
The Career Department

Bureau of Fire Prevention District #4

Jackson Township

465 A North County Line Rd.
Jackson NJ, 08527
Office 732-928-7848
Fax 732-928-8220
Fire Official – John Burmeister Jr.

January 14, 2021

Monthly Bureau Report

Inspections are being completed as normal.

- – Report attached – no major violations.

Site plans received:

Working with all who have submitted plans to check status.

Fire investigations:

None.

Call Outs / Complaints:

Parking complaint – Fire lane shop rite no issues noted.

Training / Meetings:

Ocean county for CARES act – auditor approved supplies for roughly \$50,000.00 check should be issued by end of month. County to approved salaries for approx. \$30,000.00 to be issued in February. FF Esposito working on last round of 2020 (oct-dec approx. \$20,000.00)

Emergency Reporting – new options and reports

End over year roll over for FIRES (attendance software)

John Burmeister Jr.
Fire Official